

ANNUAL REPORT AND WORK PLAN

August 26, 2020

Secretary, Standing Policy Committee on Planning, Development and Community Services

**Re: 2019 Annual Report and 2020 Work Plan – Municipal Heritage Advisory Committee
(File No. CK. 430-27)**

The mandate of the Municipal Heritage Advisory Committee (the Committee) is to provide advice and guidance on matters relating to Heritage and heritage related matters.

Committee Membership

Membership on the Committee for the year 2019 was as follows:

- Garry Anaquod, Saskatchewan Indigenous Cultural Centre
- Katie Edwards, Saskatoon Public Library
- Tara Janzen, Public
- Paula Lichtenwald, Tourism Saskatoon
- Sarah Marchildon, Downtown Saskatoon Business Improvement District
- DeeAnn Mercier, Broadway BID
- Lloyd Moker, Sutherland BID
- Alan Otterbein, Meewasin Valley Authority
- Randy Pshebylo, Riversdale BID
- James Scott, 33rd Street BID
- Lenore Swystun, Saskatoon Heritage Society
- Andrew Wallace, Saskatchewan Association of Architects
- Brenden Wehrkamp, Saskatchewan REALTORS Association
- Michael Williams, Saskatoon Archaeological Society
- Cera Youngson, Public

The 2020 membership on the Committee is as follows:

- Garry Anaquod, Saskatchewan Indigenous Cultural Centre
- Stevie Horne, Saskatoon Public Library
- Tara Janzen, Public
- Paula Lichtenwald, Tourism Saskatoon

- Sarah Marchildon, Downtown Saskatoon Business Improvement District
- DeeAnn Mercier, Broadway BID
- Lloyd Moker, Sutherland BID
- Alan Otterbein, Meewasin Valley Authority
- Randy Pshebylo, Riversdale BID
- James Scott, 33rd Street BID
- Lenore Swystun, Saskatoon Heritage Society
- Andrew Wallace, Saskatchewan Association of Architects
- Brenden Wehrkamp, Saskatchewan REALTORS Association
- Michael Williams, Saskatoon Archaeological Society
- Cera Youngson, Public

Work Plan Goals and Accomplishments

The work plan goals of the Committee in 2019 were as follows. Under each goal, a summary of the accomplishments of the Committee is provided. In addition, Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2019 expenditures.

2019 Reports and Communications

Matters Referred by SPC or City Council

Referrals from the Standing Policy Committee

- Municipal Heritage Advisory Committee - Request for Participation - Sale and Adaptive Re-use of Former Saskatoon Transit Facilities [File No. CK 4110-43, x4215, x600-1, AF 600-1 and LA 4110-32] – The Committee received a presentation from the Administration and the information was received.
 - Matter considered on January 9, 2019
- Green Infrastructure Strategy Update – December 2018 [CK. 4110-38] – The Committee received a presentation from the Administration and the information was received.
 - Matter considered on February 6, 2019
- Development of the Swale – Northeast Swale Working Group Update [Files CK 4205-40 and PL 4131-47] - The Committee heard a presentation from the Administration and the information was received. Further recommendations were made noted in reports and recommendations on the next page.
 - Matter considered on April 3, 2019
- Civic Conservatory Renewal - Expansion Options [File No. CK. 710-70 x 620-4] – The Committee received a presentation from the Administration. A survey was provided to gather feedback from the Committee members and be included in future reporting.
 - Matter considered on May 1, 2019

- Renaming Request - Traffic Bridge – Information to Tell the Story of the Traffic Bridge [File No. CK. 6050-8 x 6310-1] – The Committee reviewed the submitted report and provided feedback.
 - o Matter considered on May 1, 2019
- Municipal Heritage Advisory Committee — Request for Update and Involvement Forestry Farm Park and Zoo Master Plan [File No. CK 4205-8] –The Committee received a presentation from the Administration and the information was received.
 - o Matter considered on June 5, 2019

Reports/Recommendations Submitted to City Council:

There were no reports from the Municipal Heritage Advisory Committee submitted directly to City Council.

Reports/Recommendations Submitted to the Standing Policy Committee on Standing Policy Committee on Planning, Development and Community Services:

- Façade Conservation and Enhancement Grant Funding [File No. CK. 4110-48, x 3500-15, x 1815-1] – The Committee provided a letter to the Standing Policy Committee on Planning, Development and Community Services for consideration of updating funding options
 - o The Committee agreed that the policy should be reviewed for funding options including the possibility of having the unused funds roll over to the following year. It was noted that all grant funds for 2019 have been granted. The Committee raised concern as there will be additional applications over the year and there is no funding remaining.
 - o Matter considered March 6, 2019
- Forestry Farm Park and Zoo Master Plan. The Committee provided a letter to the Standing Policy Committee on Planning, Development and Community Services requesting that the Municipal Heritage Advisory Committee receive an update from the Administration regarding heritage implications of the Forestry Farm Park and Zoo Master Plan and also be involved in future discussions.
 - o Matter considered March 6, 2019
- Development of the Swale – Northeast Swale Working Group Update [Files CK 4205-40 and PL 4131-47] - The Committee wrote a letter to the Standing Policy Committee on Planning, Development, and Community Services recommending that a member of MHAC be included in the membership of the Technical Working Group - Environmental and Heritage. An additional letter was submitted to the Standing Policy Committee on Planning, Development, and Community Services that the small and north Swale be designated as a heritage site.
 - o Matter considered on April 3, 2019

- Application to Amend Heritage Conservation Program Agreement – 305 Idylwyld Drive North [File No. CK. 710-71] - The Committee reviewed the submitted report and was in support of the recommendation.
 - o Matter considered on June 5, 2019
- Application for Funding Under the Heritage Conservation Program – 612 11th Street East [File No. CK. 710-72] - The Committee reviewed the submitted report and was in support of the recommendation.
 - o Matter considered on June 5, 2019
- Survey of Historic Places in Saskatchewan Municipalities - 2018 [File No. CK. 225-18] – The Committee reviewed the summary report for the Ministry of Parks, Culture and Sport's 2018 Municipal Heritage Survey for the Committee's information. The Committee forwarded a letter to the Standing Policy Committee on Planning, Development, and Community Services requesting a letter be sent to the Ministry of Parks, Culture and Sport expressing thank you for the information and to inquire about future surveys and initiatives that may come from the results.
 - o Matter considered September 4, 2019
- Renaming Request - Traffic Bridge – Information to Tell the Story of the Traffic Bridge [File No. CK. 6310-1 x 6050-8] – The Committee discussed the submitted report. The Committee forwarded a letter to the Standing Policy Committee on Planning, Development and Community Services requesting that one more review of the panels be completed by Indigenous representatives.
 - o Matter considered September 4, 2019
- Elder Engagement – The Committee forwarded a letter to the Standing Policy Committee on Planning, Development and Community Services requesting the approval of Elder engagement and guidance and also work with the City Administration.
 - o Matter considered September 4, 2019
- Survey of Historic Places in Saskatchewan Municipalities – 2018 – The Committee forwarded a letter to the Standing Policy Committee on Planning, Development, and Community Services requesting a letter be sent to the Ministry of Parks, Culture and Sport expressing thank you for the information and to inquire about future surveys and initiatives that may come from the results.
 - o Matter considered September 4, 2019
- Frances Morrison Central Library – The Committee submitted a letter to the Standing Policy Committee on Planning, Development, and Community Services requesting that the Francis Morrison be added to the Saskatoon Register of Historic Places.
 - o Matter considered November 6, 2019

Reports/Recommendations Submitted to the Governance and Priority Committee:

There were no reports/recommendations from the Municipal Heritage Advisory Committee.

Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2019.

Work Plan for 2020

In 2020, Committee will:

- Strike Elder Committee
- Review status of items from MHAC work plan in light of COVID-19
- Regroup

ATTACHMENTS

1. Appendix 1 – 2019 Meeting Summary
2. Appendix 2 – 2019 Expenditures

Yours truly,

A handwritten signature in blue ink, appearing to read "Lenore Swystun".

Lenore Swystun

Chair

Municipal Heritage Advisory Committee

Appendix 1 – 2019 Meeting Summary – Key Topics and Resolutions

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> - Paula Lichtenwald was appointed as Vice Chair - Municipal Heritage Advisory Committee - Request for Participation - Sale and Adaptive Re-use of Former Saskatoon Transit Facilities [File No. CK 4110-43, x4215, x600-1, AF 600-1 and LA 4110-32] – The Committee received a presentation from the Administration and the information was received.
February	<ul style="list-style-type: none"> - Lenore Swystun was appointed as Chair - National Trust Conference Presentation from attendee, Lenore Swystun - Green Infrastructure Strategy Update – December 2018 [CK. 4110-38] – The Committee received a presentation from the Administration and the information was received. - Draft 2018 Annual Report was reviewed and approved for submission to the Standing Policy Committee on Planning Development and Community Services. - Approval of 2 members to attend the 2019 Heritage Week in Regina, SK.
March	<ul style="list-style-type: none"> - Façade Conservation and Enhancement Grant Funding [File No. CK. 4110-48, x 3500-15, x 1815-1] – The Committee provided a letter to the Standing Policy Committee on Planning, Development and Community Services for consideration of updating funding options. - Task Group Membership was reviewed for membership on the subcommittee. A Policy and Planning Subcommittee was added. - Forestry Farm Park and Zoo Master Plan. The Committee provided a letter to the Standing Policy Committee on Planning, Development and Community Services requesting that the Municipal Heritage Advisory Committee receive an update from the Administration regarding heritage implications of the Forestry Farm Park and Zoo Master Plan and also be involved in future discussions. - Heritage Forum Presentation from the attendees, Committee Members Marchildon and Janzen.
April	<ul style="list-style-type: none"> - Development of the Swale – Northeast Swale Working Group Update [Files CK 4205-40 and PL 4131-47] - The Committee heard a presentation from the Administration and the information was received. Committee wrote 2 letters to the Standing Policy Committee recommending

	membership on the Technical Working Group and also to designate the small and north Swale as a heritage site.
May	<ul style="list-style-type: none"> - Doors Open Event – Members volunteered. - Civic Conservatory Renewal - Expansion Options [File No. CK. 710-70 x 620-4] – The Committee received a presentation from the Administration. A survey was provided to gather feedback from the Committee members and be included in future reporting. - Renaming Request - Traffic Bridge – Information to Tell the Story of the Traffic Bridge [File No. CK. 6050-8 x 6310-1] – The Committee reviewed the submitted report and provided feedback.
June	<ul style="list-style-type: none"> - Funding Reallocation for the Heritage Conservation Program – A letter was forwarded to the Standing Policy Committee on Planning, Development and Community Services in support of the Administration's request to reallocate the 2019 funds and request that more funding be considered in 2020. - Application to Amend Heritage Conservation Program Agreement – 305 Idylwyld Drive North [File No. CK. 710-71] - The Committee reviewed the submitted report and was in support of the recommendation. - Application for Funding Under the Heritage Conservation Program – 612 11th Street East [File No. CK. 710-72] - The Committee reviewed the submitted report and was in support of the recommendation. - Municipal Heritage Advisory Committee — Request for Update and Involvement Forestry Farm Park and Zoo Master Plan [File No. CK 4205-8] –The Committee received a presentation from the Administration and the information was received.
September	<ul style="list-style-type: none"> - Renaming Request - Traffic Bridge – Information to Tell the Story of the Traffic Bridge [File No. CK. 6310-1 x 6050-8] – The Committee discussed the submitted report. The Committee forwarded a letter to the Standing Policy Committee on Planning, Development and Community Services requesting that one more review of the panels be completed by Indigenous representatives. - Elder Engagement – The Committee forwarded a letter to the Standing Policy Committee on Planning, Development and Community Services requesting the approval of Elder engagement and guidance and also work with the City Administration.

	<ul style="list-style-type: none"> - Doors Open Event – Final Report 2019 was considered. - Survey of Historic Places in Saskatchewan Municipalities – 2018 – The Committee forwarded a letter to the Standing Policy Committee on Planning, Development, and Community Services requesting a letter be sent to the Ministry of Parks, Culture and Sport expressing thank you for the information and to inquire about future surveys and initiatives that may come from the results.
October	<ul style="list-style-type: none"> - Heritage Awards Program Administrator Recruitment – Proponent was selected.
November	<ul style="list-style-type: none"> - Frances Morrison Central Library – The Committee submitted a letter to the Standing Policy Committee on Planning, Development, and Community Services requesting that the Francis Morrison be added to the Saskatoon Register of Historic Places. - National Trust Conference – Committee Member Scott provided an overview of the Conference and findings.

Appendix 2 – 2020 Expenditure

Date	Description	Amount
Jan 2019	Heritage Saskatchewan Membership Renewal	\$50.00
Jan 2019	Heritage Festival – Exhibitor Registration	\$60.00
Feb 2019	Saskatoon Heritage Society Membership Renewal	\$30.00
Feb 2019	Heritage Week Registration – 1 member	\$63.00
Mar 2019	Travel Expense – Heritage Week	\$423.70
Aug 2019	MHAC – Doors Open Event Contribution	\$9,200.00
Oct 2019	National Trust Conference Registration and Travel – 1 member	\$1,673.85
Oct 2019	Wicihitowin Conference – 3 registrations	\$750.00
Nov 2019	City of Saskatoon Communications – Social Media Advertising for RFP Heritage Coordinator	\$79.82
Nov 2019	Star Phoenix Ad – Heritage Awards	\$535.50
Nov 2019	Star Phoenix Ad – Heritage Awards	\$517.50
Dec 2019	Heritage Awards Administration – ½ Fee	\$2,500.00
	Total	\$15,883.37