### "PUBLIC AGENDA"

**TO:** Darlene Brander, Chairperson

**Board of Police Commissioners** 

FROM: Troy Cooper

Office of the Chief

DATE: 2020 September 08

**SUBJECT: 2021 Preliminary Police Operating Budget Estimates** 

FILE #: 2017

### **ISSUE**:

Attached are the updated 2021 preliminary operating budget estimates for the Saskatoon Police Service.

## **RECOMMENDATION:**

That the Board reviews and approves the preliminary 2021 operating budget estimates and forwards to Saskatoon City Council for consideration and approval.

### **STRATEGIC THEMES:**

Partnerships – this report provides the Board an opportunity to contribute to the plan for budgeted funds and broadly how those funds provide a safe and secure environment and promote a culture of community safety within Saskatoon.

Innovation – this report provides the Board an opportunity to contribute to the plan for the best use of financial resources consumed by the SPS and to support a budget that will ensure sustainability by developing leading practices and maintaining an innovative Police Service.

# **BACKGROUND:**

2021 is the second year of a two year budget cycle. The Board and Council approved the Preliminary 2021 Operating Plan as part of the 2020 Operating Budget Approval process. *The Police Act, 1990* s.33 requires that the Board submits to Council, for Council's approval, the Board's estimates of all moneys the Board requires in the next fiscal year for the Board and Police Service. As such, the Board is requested to review and approve this submission and, should the Board approve it, forward it to Saskatoon City Council for consideration.

The preliminary 2021 Operating Plan had been prepared to improve employee wellness, address funding shortfalls for a prevention program (Strengthening Families) and fund a pilot program of sustainable, low risk policing. It also provides resources for sexual assault and fraud investigations; areas where we have seen a sustained increase in reported offences.

### "PUBLIC AGENDA"

The updated 2021 Operating Budget Estimates include a change to reflect an opportunity to civilianize the Service as agreed in the latest version of the Collective Bargaining Agreement between the Saskatoon Police Association and the Board of Police Commissioners and as recommended in the Operational Review completed in 2018.

Beyond the specific change the budget plan has been informed by the Collective Agreements affecting the Police Service, the Business Plan, the Operational Review and current operating pressures.

## **DISCUSSION:**

Please see the tables below that contrast the approved 2021 Operating Budget Plan versus the updated 2021 Operating Budget Plan.

Approved 2021 Operating Budget Plan from 2020 Cycle

|   | SASKATOON POLICE SERVICE<br>2021 OPERATING BUDGET SUMMARY |               |              |           |  |  |
|---|---|---------------|--------------|-----------|--|--|
|   | 2021 Budget   | 2020 Budget   | Variance     | %Variance |  |  |
| Revenues                                  |   |               |              |           |  |  |
| General Revenue                           | 2,376,600   | 2,296,200     | 80,400       | 3.50%     |  |  |
| Prov. of Sask. Revenue                    | 7,877,200   | 7,800,500     | 76,700       | 0.98%     |  |  |
| GoVt of Canada Revenue                    | 525,200   | 652,300       | (127,100)    | -19.48%   |  |  |
| Total Revenues                            | 10,779,000  | 10,749,000    | 30,000       | 0.28%     |  |  |
| Expenditures                              |   |               |              |           |  |  |
| Staff Compensation                        | 91,300,100  | 88,129,700    | 3,170,400    | 3.60%     |  |  |
| Operating Costs                           | 21,187,900  | 20,214,300    | 973,600      | 4.82%     |  |  |
| Debt Charges                              | -   | -             | -            |           |  |  |
| Cost Recovery                             | (387,000)   | (384,800)     | (2,200)      | 0.57%     |  |  |
| Transfer to Reserves                      | 2,675,900   | 2,471,900     | 204,000      | 8.25%     |  |  |
| Total Expenditures                        | 114,776,900   | 110,431,100   | 4,345,800    | 3.94%     |  |  |
| Total Net Budget                          | \$ 103,997,900  | \$ 99,682,100 | \$ 4,315,800 | 4.33%     |  |  |
| Total Staff - Full Time Equivalents (FTE) | 687.33  | 681.53        | 5.80         | 0.85%     |  |  |
| Total Staff - Positions                   | 687.33  | 681.53        | 5.80         | 0.85%     |  |  |

### Proposed Updated 2021 Operating Budget Plan

|   | SASKATOON POLICE SERVICE<br>2021 OPERATING BUDGET SUMMARY |               |              |           |  |
|---|---|---------------|--------------|-----------|--|
|   | 2021 Budget   | 2020 Budget   | Variance     | %Variance |  |
| Revenues                                  |   |               |              |           |  |
| General Revenue                           | 2,376,600   | 2,296,200     | 80,400       | 3.50%     |  |
| Prov. of Sask. Revenue                    | 7,877,200   | 7,800,500     | 76,700       | 0.98%     |  |
| Gov't of Canada Revenue                   | 525,200   | 652,300       | (127,100)    | -19.48%   |  |
| Total Revenues                            | 10,779,000  | 10,749,000    | 30,000       | 0.28%     |  |
| Expenditures                              |   |               |              |           |  |
| Staff Compensation                        | 91,704,800  | 88,129,700    | 3,575,100    | 4.06%     |  |
| Operating Costs                           | 21,281,500  | 20,214,300    | 1,067,200    | 5.28%     |  |
| Debt Charges                              | -   | -             | -            | 0.2070    |  |
| Cost Recovery                             | (387,000)   | (384,800)     | (2,200)      | 0.57%     |  |
| Transfer to Reserves                      | 2,675,900   | 2,471,900     | 204,000      | 8.25%     |  |
| Total Expenditures                        | 115,275,200   | 110,431,100   | 4,844,100    | 4.39%     |  |
| Total Net Budget                          | \$ 104,496,200  | \$ 99,682,100 | \$ 4,814,100 | 4.83%     |  |
| Total Staff - Full Time Equivalents (FTE) | 692.33  | C04 F2        | 40.00        | 4 500/    |  |
| Total Staff - Positions                   |   | 681.53        | 10.80        | 1.58%     |  |
| Total Stall - I Usitions                  | 692.33  | 681.53        | 10.80        | 1.58%     |  |

The net change between the two versions is an increase of \$498,300. The collective agreement negotiations between the Board and the Saskatoon Police Association were very productive, with negotiations yielding improvements from the perspectives of both parties. The budgetary impact of those negotiations relate to the net change reflected above.

Five Sergeant positions will be able to be replaced with Special Constable positions. This will allow for the addition of needed Sergeant positions earlier than would have been recommended to be phased in over successive budget cycles. In the short term, there will be an immediate benefit to the Service and the Association by having Special Constables in the positions previously occupied by Sergeants, and to the Service by repurposing those Sergeants into positions of key need. In the long term, there will be financial savings for the Service related to this change.

An additional benefit of this change is to progress along recommendation 6 – Civilianization, of the Organizational Review.

Revenues have not been adjusted due to Covid. There is not sufficient information to suggest Covid will continue having a material impact on revenues in 2021. As such, it is recommended to leave 2021 Revenue projections unchanged.

# **CONCLUSION:**

The proposed Operating Budget is the recommendation of the SPS to efficiently and responsibly address the needs of the community.

Written by:

**Earl Warwick** 

**Director of Finance and Asset Management** 

Reviewed by:

Clae Hack

**Executive Director, Corporate and Strategic Performance** 

Mitch Yuzdepski

**Deputy Chief, Support Services** 

Approved by:

**Troy Cooper** 

**Chief of Police** 

Dated:

September 8, 2020

Attachment: 2021 Operating Budget

# **Saskatoon Police Service**

Flonour - Spirit - Vision



# **2021 OPERATING BUDGET**

**JULY 2020** 



# Saskatoon Police Service 2021 Operating Budget

# TABLE OF CONTENTS

|  | Page           |
|--|----------------|
| <b>Major Budget Pressure Points</b>                        |                |
| Opening Remarks  | 3              |
| Overview of Major Pressure Points                          | 3              |
| Major Pressure Point – Summary Schedule                    | 6              |
| Budget Summary  Revenue and Expenditure Summary            | 7              |
| Appendix – Additional Information                          |                |
| Budget Components  Revenue Sources  Expenditure Categories | 9              |
| Review of Budget Changes by Major Budget Component Chart   | 11<br>12<br>14 |
| 3. Program Budgets   | 15             |
| 4. Five Year Historical Budget Information                 | 16             |

### **OPENING REMARKS**

This is the second year in a two year budget cycle. As such, only material changes from the 2021 Operating Budget Plan approved along with the 2020 Operating Budget have been included in this updated version. The only proposed change to the preliminarily approved 2021 Budget is the impact of replacing Sergeants with Special Constables in Communications and ViClas as a result of the recently approved collective agreement.

## **OVERVIEW OF MAJOR PRESSURE POINTS**

As a refresher, please see the Preliminary 2021 Operating Plan that was approved in conjunction with the approval of the 2020 Operating Budget.

|   | SASKATO<br>2021 OPERAT | COUNCIL<br>PUBLIC |              |           |
|---|------------------------|-------------------|--------------|-----------|
|   | 2021 Budget            | 2020 Budget       | Variance     | %Variance |
| Revenues                                  |                        |                   |              |           |
| General Revenue                           | 2,376,600              | 2,296,200         | 80,400       | 3.50%     |
| Prov. of Sask. Revenue                    | 7,877,200              | 7,800,500         | 76,700       | 0.98%     |
| GoVt of Canada Revenue                    | 525,200                | 652,300           | (127, 100)   | -19.48%   |
| Total Revenues                            | 10,779,000             | 10,749,000        | 30,000       | 0.28%     |
| Expenditures                              |                        |                   |              |           |
| Staff Compensation                        | 91,300,100             | 88,129,700        | 3,170,400    | 3.60%     |
| Operating Costs                           | 21,187,900             | 20,214,300        | 973,600      | 4.82%     |
| Debt Charges                              | -                      | -                 | -            |           |
| Cost Recovery                             | (387,000)              | (384,800)         | (2,200)      | 0.57%     |
| Transfer to Reserves                      | 2,675,900              | 2,471,900         | 204,000      | 8.25%     |
| Total Expenditures                        | 114,776,900            | 110,431,100       | 4,345,800    | 3.94%     |
| Total Net Budget                          | \$ 103,997,900         | \$ 99,682,100     | \$ 4,315,800 | 4.33%     |
| Total Staff - Full Time Equivalents (FTE) | 687.33                 | 681.53            | 5.80         | 0.85%     |
| Total Staff - Positions                   | 687.33                 | 681.53            | 5.80         | 0.85%     |

The expense associated with the change from Sergeants to Special Constables allows SPS to accelerate putting into place Sergeants in key positions while doing it at the relatively lower cost of Special Constables. This transition achieves many qualitative and quantitative benefits for the Saskatoon Police Service, including:

- As Sergeants typically rotate positions every two years or so, having Special Constables in their place will reduce the knowledge loss that happens with these transfers:
- There is a steep learning curve for new staff in these areas to get up to speed with the technology and internal and external relationships. Special constables will provide more stability in these positions and ensure continuity; and

 This provides an opportunity for promotion for Special Constables within their career. Currently there are limited Special Constable Management positions available; this transition aims to improve morale by providing a long term career path for Special Constables.

In terms of the quantitative impact of this proposal, the SPS will realize annual savings of over \$100,000 by 2024 and over a 10 year timeframe overall savings of nearly \$500,000 as seen in the below table.

| Status Quo and Proposed Constable Ap | proach Co | mparison  |           |           |           |           |           |           |           |           |            |
|--------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
|                                      | 2021      | 2022      | 2023      | 2024      | 2025      | 2026      | 2027      | 2028      | 2029      | 2030      | Total Cost |
| Status Quo Cost                      | 628,500   | 879,900   | 1,131,300 | 1,257,000 | 1,257,000 | 1,257,000 | 1,257,000 | 1,257,000 | 1,257,000 | 1,257,000 | 11,438,700 |
| Proposed Special Constable Approach  | 950,500   | 1,041,500 | 1,073,000 | 1,099,000 | 1,125,000 | 1,125,000 | 1,136,500 | 1,136,500 | 1,136,500 | 1,147,500 | 10,971,000 |
| Additional Cost/(Savings)            | 322,000   | 161,600   | (58,300)  | (158,000) | (132,000) | (132,000) | (120,500) | (120,500) | (120,500) | (109,500) | (467,700)  |

While this transition will result in long-term savings to the service as illustrated above, there is an additional cost above the originally presented Preliminary 2021 Operating Plan of \$498,300. This is comprised of a \$404,700 addition to salary expense and a \$93,600 addition to non-salary expense.

|   | SASKATOON POLICE SERVICE<br>2021 OPERATING BUDGET SUMMARY |             |    |             |              | BOARD<br>IN CAMERA |
|---|---|-------------|----|-------------|--------------|--------------------|
|   | 202   | 1 Budget    | 2  | 2020 Budget | Variance     | %Variance          |
| Revenues                                  |   |             |    |             |              |                    |
| General Revenue                           |   | 2,376,600   |    | 2,296,200   | 80,400       | 3.50%              |
| Prov. of Sask. Revenue                    |   | 7,877,200   |    | 7,800,500   | 76,700       | 0.98%              |
| GoVt of Canada Revenue                    |   | 525,200     |    | 652,300     | (127, 100)   | -19.48%            |
| Total Revenues                            |   | 10,779,000  |    | 10,749,000  | 30,000       | 0.28%              |
| Expenditures                              |   |             |    |             |              |                    |
| Staff Compensation                        |   | 91,704,800  |    | 88,129,700  | 3,575,100    | 4.06%              |
| Operating Costs                           |   | 21,281,500  |    | 20,214,300  | 1,067,200    | 5.28%              |
| Debt Charges                              |   | -           |    | -           |              | ***                |
| Cost Recovery                             |   | (387,000)   |    | (384,800)   | (2,200)      | 0.57%              |
| Transfer to Reserves                      |   | 2,675,900   |    | 2,471,900   | 204,000      | 8.25%              |
| Total Expenditures                        |   | 115,275,200 |    | 110,431,100 | 4,844,100    | 4.39%              |
| Total Net Budget                          | \$  | 104,496,200 | \$ | 99,682,100  | \$ 4,814,100 | 4.83%              |
| Total Staff - Full Time Equivalents (FTE) |   | 692.33      |    | 681.53      | 10.80        | 1.58%              |
| Total Staff - Positions                   |   | 692.33      |    | 681.53      | 10.80        | 1.58%              |

As such, the Saskatoon Police Service (SPS) revised net operating budget for 2021 is recommended to be \$104,496,200. This includes \$115,275,200 in gross expenditures and \$10,779,000 in anticipated revenues. Total net increases over 2020 amount to \$4,814,100 (4.83%) and have been broadly categorized into three major areas Base, Growth and Service Level Changes.

### Base \$3,276,700 (3.29%)

Base increases are related to additional funding requirements to maintain existing service levels and deal with the impact of changes to staff compensation costs and inflation. Also contained in this category is the operating impact for the occupancy of the SPS Headquarters Facility which will increase by \$77,500, reflecting anticipated inflation.

As approved in the preliminary 2021 Operating Budget Plan last year, operating contributions to capital reserves will be increased in 2021by \$204,000. The increased funding meets Board approved policy that calls for the annual provision for capital reserves to equal the ten year average project cash flow requirement.

### Service Level Changes \$666,500 (0.67%)

Service Level Changes include the increase in service to residents of Saskatoon. The net result of these funding and service level changes is an increase of 1.8 FTEs. The Operational Review undertaken by the Board of Police Commissioners figures prominently in the non-base aspects of this budget.

#### Fraud:

The SPS has identified the need for a civilian Forensic Accountant position. This is both an efficiency measure and a recognition of the increased call volume for specialized fraud investigations. This will help to address comments in recommendation 6, Civilianization, and will help increase the effectiveness of the Economic Crime section. Rather than training officers to investigate the more complex and large scale frauds, the civilian can be used more effectively, reducing the human resource requirement and with no need for expensive training.

### Low Risk Policing Model Pilot:

A new pilot to test the effectiveness of Community Safety Officers (CSOs) is budgeted for \$350,000 in 2021. The intent of this pilot is to respond to recommendation 3, Increasing Patrol Availability Factor and also to examine long term sustainable options for public safety. We are currently lobbying for funding at a provincial level as well, and the framework for a CSO model will be discussed as part of collective bargaining

### Strengthening Families:

The federal funding for the Strengthening Families Program is earmarked to end mid-year in 2021. The recommended budget increase of \$103,200 allows the program to complete the calendar year of 2021 when it can be evaluated for future budget years. The program is proactive, and it is seen to benefit the community by providing family and parenting skills to high risk families.

### Authorized Strength:

4 Constables are being added to the budget with a start date of January 1, 2021. This will help to address recommendation 3 of the Operations review, Increasing Patrol Availability Factor. The officers will again be deployed strategically to address pressures relating to an increase in calls for service and in reported sexual assaults.

5 Special Constables are being added as identified in the opening remarks. This is the result of replacing 4 Communications Sergeants and 1 ViClas Sergeant with Special Constables, and repurposing those Sergeant positions into filling other key needs within the SPS.

The schedule on the following page itemizes the budget pressure points.

# 2021 OPERATING BUDGET - MAJOR PRESSURE POINT SCHEDULE

| BOARD PUBLIC                                      |         | 2021 | Increase  | %       |
|---|---------|------|-----------|---------|
| BASE  |         |      |           |         |
| Contractual Salary & Payroll Cost Increases       | 2021    | \$   | 2,699,300 | 2.7079% |
| Cross Charges Related to SPS Headquarters         |         |      |           |         |
| New Headquarters Building - Reserve Increase      | 0       |      |           |         |
| New Headquarters Building - Operating Increases   | 28,900  |      |           |         |
| New Headquarters Building - Energy Cost Increases | 48,600  |      |           |         |
|   | 77,500  |      | 77,500    | 0.0777% |
| Base Adjustments                                  |         |      |           |         |
| Revenues - General                                | -30,000 |      |           |         |
| Inflation Impact                                  | 325,900 |      |           |         |
| Contribution to Capital Reserves                  | 204,000 |      |           |         |
|   | 499,900 |      | 499,900   | 0.5015% |
| Base Budget Increase                              |         |      | 3,276,700 | 3.29%   |

| SERVIC      | E LEVEL CHANGES                                      |         |            | 2021 Increase         | %       |
|-------------|--|---------|------------|-----------------------|---------|
| Now City    | Funded Positions                                     |         |            |                       |         |
| New City    | Fullded Fositions                                    | FTE     | 2021       |                       |         |
|             | Civilian   |         |            |                       |         |
|             | Forensic Accountant                                  | 1       | 97,100     |                       |         |
|             | Wellness Coordinator                                 | 0.8     | 62,600     |                       |         |
|             | Reduce Budget offset                                 |         | -50,000    |                       |         |
|             |  | 1.8     | 109,700    | 109,700               | 0.1100% |
|             | Non-salary inc. for positions listed above - include | des pay | roll costs | 103,600               | 0.1039% |
| Initiatives |  |         |            |                       |         |
|             | Community Safety Officer Pilot                       |         | 350,000    |                       |         |
|             | Strengthening Families Program Extension             |         | 103,200    | Account of the second |         |
|             |  |         | 453,200    | 453,200               | 0.4546% |
| Service I   | Level Changes  |         |            | 666,500               | 0.67%   |

| GROWTH                                 |                        |           | 2021 Increase | %       |
|--|------------------------|-----------|---------------|---------|
| New City Funded Positions              | FTE                    |           |               |         |
|  | 2021                   | 2021      |               |         |
| Police                                 |                        |           |               |         |
| S/Constables                           | 5                      | 352,000   |               |         |
| Patrol Constables                      | 4                      | 238,600   |               |         |
|  | 9                      | 590,600   | 590,600       | 0.5925% |
| Non-salary inc. for positions listed a | above - includes payro | oll costs | 280,300       | 0.2812% |
| Growth Budget Increase                 |                        |           | 870,900       | 0.87%   |
|  | FTE                    |           |               |         |

 2021

 Total Budget Increase
 10.80
 \$ 4,814,100
 4.83%

7 | Page

 2020 Net Approved Budget
 99,682,100

 2021 Increases
 4,814,100

 2020 Proposed Budget
 104,496,200

|   | SASKATOO<br>2021 OPERAT | BOARD<br>PUBLIC |              |           |
|---|-------------------------|-----------------|--------------|-----------|
|   | 2021 Budget             | 2020 Budget     | Variance     | %Variance |
| Revenues                                  |                         |                 |              |           |
| General Revenue                           | 2,376,600               | 2,296,200       | 80,400       | 3.50%     |
| Prov. of Sask. Revenue                    | 7,877,200               | 7,800,500       | 76,700       | 0.98%     |
| GoVt of Canada Revenue                    | 525,200                 | 652,300         | (127, 100)   | -19.48%   |
| Total Revenues                            | 10,779,000              | 10,749,000      | 30,000       | 0.28%     |
| Expenditures                              | 91,704,800              | 88,129,700      | 3,575,100    | 4.06%     |
| Staff Compensation                        | 21,281,500              | 20,214,300      | 1,067,200    | 5.28%     |
| Operating Costs                           | 21,281,300              | 20,214,300      | 1,007,200    | 3.2076    |
| Debt Charges Cost Recovery                | (387,000)               | (384,800)       | (2,200)      | 0.57%     |
| Transfer to Reserves                      | 2,675,900               | 2,471,900       | 204,000      | 8.25%     |
| Total Expenditures                        | 115,275,200             | 110,431,100     | 4,844,100    | 4.39%     |
| Total Net Budget                          | \$ 104,496,200          | \$ 99,682,100   | \$ 4,814,100 | 4.83%     |
| Total Staff - Full Time Equivalents (FTE) | 692.33                  | 681.53          | 10.80        | 1.58%     |
| Total Staff - Positions                   | 692.33                  | 681.53          | 10.80        | 1.58%     |

### REVENUE SUMMARY

Total revenues are budgeted to increase \$30,000 (0.28%) compared to 2020.

**General Revenue** sources are anticipated to net increase \$80,400 (3.50%). Notable changes are increases to anticipated Criminal Record Check revenue (\$62,700) and the False Alarm Admin Fee (\$10,200).

**Provincial Government** revenue will increase \$76,700 (0.98%). The changes are generally minor, though appreciated.

**Federal Government** revenue will decrease \$127,100 (19.48%). The decrease is nearly exclusively attributable to the winding down of funding for the Strengthening Families Program, with the full funding being stopped in 2022.

### **EXPENDITURE SUMMARY**

### **Staff Compensation**

Staff Compensation is budgeted to increase \$3,575,100 (4.06%) over 2020.

Contractual salary and payroll costs are budgeted to increase \$2,699,300 including increases for police and civilian personnel and the impact of a large number of staff moving up through negotiated pay levels.

**Staffing changes** as discussed in the first part of this document comprise the remainder of the value increase.

### SPS 2021 BUDGET STAFFING SUMMARY

Full-Time Equivalents (FTE)

|                              | 2021   | 2020   | Change | %    |
|------------------------------|--------|--------|--------|------|
| Police Personnel             |        |        |        |      |
| Police Executive             | 14.00  | 14.00  | 0.00   | 0.0% |
| NCO's                        | 127.00 | 127.00 | 0.00   | 0.0% |
| Constables                   | 338.00 | 334.00 | 4.00   | 1.2% |
| Total Regular Police Members | 479.00 | 475.00 | 4.00   | 0.8% |
| Special Constables           | 69.50  | 64.50  | 5.00   | 7.8% |
| Total Police Personnel       | 548.50 | 539.50 | 9.00   | 1.7% |
| Civilian Personnel           |        |        |        |      |
| Civilian Executive           | 7.00   | 7.00   | 0.00   | 0.0% |
| Exempt                       | 28.60  | 26.80  | 1.80   | 6.7% |
| CUPE                         | 108.23 | 108.23 | 0.00   | 0.0% |
| Total Civilian Personnel     | 143.83 | 142.03 | 1.80   | 1.3% |
| Total Personnel (FTEs)       | 692.33 | 681.53 | 10.80  | 1.6% |

### **Operating Costs other than Staff**

Operating costs are budgeted to increase \$1,269,000 (5.69%) over 2020. Major pressure points impacting 2021 operating costs include the following:

- General Operating Costs will increase \$1,067,200.
- The biggest single category of increases from a dollar value perspective is Vehicles Operating and Maintenance, representing a net increase of \$495,500. The bulk of the increase is \$297,200 for increased vehicles as the SPS Fleet grows and the increased cost of operating existing vehicles.
- Contracts & Services comprises the next largest increase of \$477,300 to the operating cost increases. The pilot program to conduct a Low Risk Policing model pilot accounts for \$350,000 of those expenditures.
- There were further net increases and decreases beyond those highlighted above.

### Debt Charges

The Service will not be carrying any debt charges in the 2021 Operating Budget.

### Cost Recovery

Cost recovery is estimated to increase \$2,200 compared to 2020.

### • Transfers to Reserves - Capital Contributions

Total transfers to SPS reserves, capital and other, will increase \$204,000 compared to 2020. This is required to fall within Board approved policy that calls for the annual provision to capital reserves to be equal to the ten year average project cash flow requirement.

# 2021 Preliminary Operating Budget – Appendix Additional Information

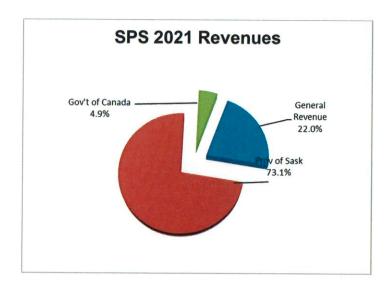
### 1. Budget Components

### Revenue Sources

The Saskatoon Police Service 2021 Operating Budget includes \$10,779,000 in anticipated revenues. Province of Saskatchewan funding grants are the major source of this revenue. These grants fund programs such as the Provincial Enhanced Community Policing Program, the 911 emergency telephone answering program, the Serious Habitual Youth Offender Comprehensive Action Program (SHOCAP), the Internet Child Exploitation unit (ICE) and the Combined Traffic Services Saskatchewan unit to name a few.

General Revenue sources account for \$2,376,600. Revenues in this category are generated from providing services such as managing false alarms, providing criminal record checks, providing special duty services and disposing of lost and found items.

The final revenue source comes from the Federal Government accounting for \$525,200. This revenue funds programs such as the national firearm enforcement program (NWEST) with some other program funding sprinkled throughout other areas of the Service. 2021 marks the beginning of the finalization of the Strengthening Families Program, with funding being reduced in 2021 and eliminated in 2022.



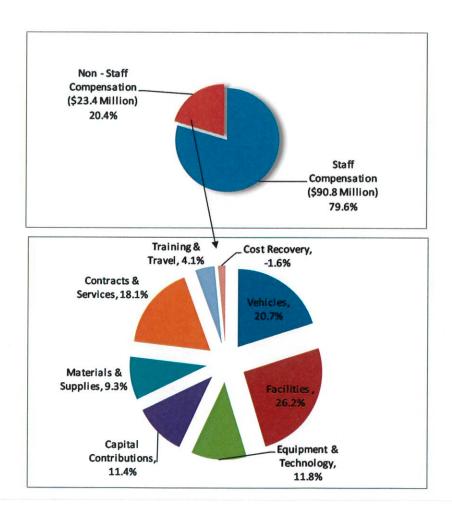
# **Appendix - Additional Information**

## **Expenditure Categories**

The Saskatoon Police Service 2021 operating budget includes \$115.3 million in gross expenditures. Staff compensation, which covers the cost of 692.33 positions, is the largest expenditure category. The remaining \$23.6 million covers essential non-staff-compensation expenditures such as vehicles, equipment, training, technology and facility operations.

As shown in the following graph, a significant proportion, 46.9% of non-staff compensation expenditures, are used to cover vehicles and facility related costs. The operating budget is also a source of funding for capital projects. 23.0% of non-staff compensation expenditures are set aside to fund capital projects related to technology & equipment, police radios and vehicles as well as facility furnishings and renovations and cross charges from Corporate Asset Management related to facility reserve contributions.

SPS 2021 Expenditures with Non-Staff Compensation Expanded



# Appendix – Additional Information

# 2. Review of Budget Changes by Major Budget Component

| Major Budget Components   | 2021 OP        | ERATING | BUDGET SUMMAR          | Y            |                         | BOARD<br>PUBLIC |  |
|---|----------------|---------|------------------------|--------------|-------------------------|-----------------|--|
|   | 2021 BUDGET    |         | 2020 BUDGET            |              | VARIANCE                | %VARIANCE       |  |
| REVENUES  |                |         |                        |              |                         |                 |  |
| General Revenue   | 2,376,600      | 22.0%   | 2,296,200              | 21.4%        | 80.400                  | 3.50%           |  |
| Prov. of Sask. Revenue  | 7,877,200      | 73.1%   | 7,800,500              | 72.6%        | 76,700                  | 0.98%           |  |
| Govt of Canada Revenue  | 525,200        | 4.9%    | 652,300                | 6.1%         | (127, 100)              | -19.48%         |  |
| Total Revenues  | 10,779,000     | 100%    | 10,749,000             | 100%         | 30,000                  | 0.28%           |  |
| EXPENDITURES  |                |         |                        |              |                         |                 |  |
| Staff Compensation Salaries   | 79,030,600     |         | 75,850,200             |              | 3,180,400               | 4.19%           |  |
| Severance Pay   | 326,400        |         | 326,400                |              | 3,100,400               | 0.00%           |  |
| Allowances  | 343,500        |         | 341,600                |              | 1,900                   | 0.56%           |  |
| Payroll Costs   | 12,004,300     |         | 11,611,500             |              | 392,800                 | 3.38%           |  |
| Total Staff Compensation  | 91,704,800     | 79.6%   | 88,129,700             | 79.8%        | 3,575,100               | 4.06%           |  |
| Non- Staff Compensation Operating Costs Vehicles - Operating & Maint. | 4,873,400      | 4.2%    | 4,377,900              | 4.0%         | 495,500                 | 44.000/         |  |
| Facilities - Operating & Maint.                                       | 6,177,600      | 5.4%    |                        |              |                         | 11.32%          |  |
| Contract & Services   | 4,275,600      | 3.7%    | 6,251,000              | 5.7%<br>3.4% | (73,400)                | -1.17%          |  |
| Technology & Equipment  | 2,786,300      | 2.4%    | 3,798,300<br>2,661,200 | 2.4%         | 477,300                 | 12.57%          |  |
| Training & Travel   | 971,800        | 0.8%    | 986,900                | 0.9%         | 125,100                 | 4.70%           |  |
| Materials & Supplies  | 2,184,800      | 1.9%    | 2,127,000              | 1.9%         | (15,100)<br>57,800      | -1.53%          |  |
| Grants/Subsidies  | 12,000         | 0.0%    | 12,000                 | 0.0%         | 57,600                  | 2.72%<br>0.00%  |  |
| Total Operating Costs   | 21,281,500     | 18.5%   | 20,214,300             | 17.9%        | 1,067,200               | 5.28%           |  |
| Transfers to Reserves   | 2,675,900      | 2.3%    | 2,471,900              | 2.2%         | 204,000                 | 8.25%           |  |
| Debt Charges  | 2,070,000      | 0.0%    | 2,471,300              | 0.0%         | 204,000                 | 0.25%           |  |
| Cost Recovery   | (387,000)      | -0.3%   | (384,800)              | -0.3%        | (2,200)                 | 0.57%           |  |
| Total Non-Staff Compensation  | 23,570,400     | 20.4%   | 22,301,400             | 20.2%        | 1,269,000               | 5.69%           |  |
| Total Expenditures  | 115,275,200    | 20.770  | 110,431,100            | ZU. Z /0     | 4,844,100               | 4.39%           |  |
| Total Net Budget  | \$ 104,496,200 | \$      |                        |              | \$ 4,814,100            | 4.83%           |  |
|   | ¥ 104,400,200  | Ψ       | 33,002,100             |              | ψ <del>+</del> ,014,100 | 4.03%           |  |
| Total Staff - Full Time Equivalents (FTE)                             | 692.33         |         | 681.53                 |              | 10.80                   | 1.58%           |  |
| Total Staff - Positions   | 692.33         |         | 681.53                 |              | 10.80                   | 1.58%           |  |
| Total otali i ooliloilo   | 092.33         |         | 001.55                 |              | 10.60                   | 1.58%           |  |

# Appendix - Additional Information

### Commentary

Key revenue and expense changes were highlighted on pages 7 - 10.

Though highlights of the Non-Staff Expenditure changes were touched on in those pages, a curious reader may want a bit more detail related to the major budget components.

Please note M\$ denote millions of dollars and K\$ denote thousands of dollars. An example is 0.1M\$ equals 100K\$ equals \$100,000.

Please see the following commentary:

### **Non-Staff Compensation Expenditures**

Total non-staff compensation expenditures are budgeted to total 23.6M\$, representing an increase of 1.3M\$.

Major changes are as follow:

### Vehicle - Operating & Maintenance

Vehicle related costs are budgeted to total 4.9M\$. This funding supports capital replacement and operating costs for vehicles leased from the City's Vehicle & Equipment Branch, the cost of a small number of externally leased units as well as fuel, including fuel for the airplane. Generally, the biggest changes relate to the addition of vehicles to the fleet and some increased operating costs.

### Facilities – Operating & Maintenance

Expenditures for facility operations, maintenance and telephones are budgeted to total 6.2M\$. This expenditure category includes all facility repairs, maintenance, utilities, telephones, custodian services and offsite leasing costs. A major cause for the decrease was a decrease in cell phone plan expenses.

### Contracts & Services

Contracts and Services are budgeted at 4.3M\$. The largest contributor to the increase is Contractual Services, associated with the budgeted pilot for Community Safety Officers budgeted at 350.0K\$.

### Technology & Equipment

Technology and equipment related expenditures are budgeted to total 2.8M\$. The increase is primarily related to providing equipment for new positions.

### **Training & Travel**

Training and travel expenditures are budgeted at 971.8K\$ remaining relatively static.

### Materials & Supplies

2.2M\$ has been budgeted for expenditures on materials and supplies. The increase is primarily related to providing equipment for new positions.

# Transfers to Reserves - SPS Capital Contributions

Budgeted transfers to reserves will be distributed as follows:

| Equipment & Technology Reserve          | \$<br>2,190,500 |
|---|-----------------|
| Radio Reserve                           | \$<br>-         |
| General Capital Reserve (Additional Vel | \$<br>382,500   |
| Renovations Reserve                     | \$<br>93,800    |
| Corporate Digital Data Reserve          | \$<br>9,100     |
|   | \$<br>2,675,900 |

Total transfers to reserves, capital and other, will increase \$204,000 in 2021. This meets Board approved policy that calls for the annual provision to capital reserves to be equal to the ten year average projected cash flow requirement.

### <u>Transfers to Reserves – Facility Reserve Contribution</u>

As noted on page 6, the police headquarters facility will have an impact of \$77,500 in City of Saskatoon Corporate Asset Management cross charges for facility operating and energy consumption expenses.

### Grants/Subsidies

Grants/Subsidies are budgeted to total \$12,000, which is an amount set aside to support the Police Pipes and Drums Band. This line is reflected in the Contracts and Services category above.

### **Debt Charges**

The Service will not be carrying any debt charges in this Operating Budget.

### Cost Recovery

\$387,000 has been budgeted for Cost Recovery. This budget category reflects cost recovery situations including staff parking fees and recovery of travel costs related to Saskatchewan Police College and Canadian Police College courses.

### 2021 GOVERNMENT FUNDED POSITIONS

| Provincial Government Funded                 | Police | S/Cst | Civilian | Total |  |
|--|--------|-------|----------|-------|--|
| CFSEU (Organized Crime Unit)                 | 6      |       |          | 6     |  |
| Enhanced Community Policing Program          | 11     |       |          | 11    |  |
| Police and Crisis Team (PACT)                | 2      |       |          | 2     |  |
| Combined Traffic Services Sask. (CTSS)       | 5      |       |          | 5     |  |
| Combined Traffic Services Sask. (SGI - CTSS) | 5      |       |          | 5     |  |
| VICE - Child Sexual Exploitation             | 3      |       |          | 3     |  |
| ICE  | 3      |       |          | 3     |  |
| Street Gang (SHOCAP- 4, HRO- 2, 2 G&G)       | 8      |       |          | 8     |  |
| GIS- SHOCAP                                  | 2      |       |          | 2     |  |
| Targeted Enforcement - Missing Persons Unit  | 2      |       |          | 2     |  |
| Serious Violent Offender                     | 1      |       | 1        | 2     |  |
| Subtotal                                     | 48     | 0     | 1        | 49    |  |
| Victim Services & ARO                        | -      |       | 4        | 4     |  |
| Missing Person Liaison                       |        |       | 1        | 1     |  |
| Victim Services Responder                    |        |       | 1        | 1     |  |
| 911 Program                                  | 0.75   | 10    | 0.25     | 11    |  |
| Automated Speed Enforcement                  | 1      |       |          | 1     |  |
| Total Provincial Government Funded           | 49.75  | 10    | 7.25     | 67    |  |
| % of SPS by category                         | 10.4%  | 14.4% | 5.0%     | 9.7%  |  |
| Federal Government Funded                    |        |       |          |       |  |
| NWEST  | 1      |       |          | 1     |  |
| International Secondments                    | 0      |       |          | 0     |  |
| Strengthening Families Program               | 1 1    |       | 0.5      | 1.5   |  |
| Total Federal Government Funded              | 2      | 0     | 0.5      | 2.5   |  |
| % of SPS by category                         | 0.4%   | 0.0%  | 0.3%     | 0.4%  |  |
| Total Government Funded Positions            | 51.75  | 10    | 7.75     | 69.5  |  |
| % of SPS by category                         | 10.8%  | 14.4% | 5.4%     | 10.0% |  |
|  |        |       |          | 0     |  |
|  |        |       |          |       |  |
| Total Other Funded                           | 0      | 0     | 0        | 0     |  |
| % of SPS by category                         | 0.0%   | 0.0%  | 0.0%     | 0.0%  |  |

# Appendix - Additional Information

# 3. Program Budgets

Budget expenditures by program allocation are included here.

|  |        |        | BOARD       | PUBLIC |
|--|--------|--------|-------------|--------|
|  |        | % OF   |             | % OF   |
|  | FTE    | TOTAL  | BUDGET      | TOTAL  |
| POLICE BOARD                                       | 0.00   | 0.0%   | 394,600     | 0.4%   |
| OFFICE OF THE CHIEF                                | 2.00   | 0.3%   | 906,900     | 0.9%   |
| LEGAL SERVICES DIVISION                            | 5.00   | 0.7%   | 679,000     | 0.6%   |
| OPERATIONS   |        |        |             |        |
| OPERATIONS - DEPUTY CHIEF                          | 1.50   | 0.2%   | 490,400     | 0.5%   |
| PROFESSIONAL STANDARDS DIVISION                    | 5.50   | 0.8%   | 747,000     | 0.7%   |
| PUBLIC AFFAIRS                                     | 6.00   | 0.9%   | 698,200     | 0.7%   |
| PATROL   | 282.00 | 40.7%  | 38,025,100  | 36.4%  |
| CRIMINAL INVESTIGATIONS                            | 156.00 | 22.5%  | 18,605,500  | 17.8%  |
| TOTAL - OPERATIONS                                 | 451.00 | 65.1%  | 58,566,200  | 56.0%  |
| SUPPORT SERVICES                                   |        |        |             |        |
| SUPPORT SERVICES - DEPUTY CHIEF                    | 2.50   | 0.4%   | 610,900     | 0.6%   |
| OPERATIONAL SUPPORT DIVISION                       | 121.55 | 17.6%  | 16,693,100  | 16.0%  |
| CORPORATE STRATEGY AND PERFORMANCE - CR & PLANNING | 62.63  | 9.0%   | 4,512,800   | 4.3%   |
| HUMAN RESOURCES DIVISION                           | 17.80  | 2.6%   | 3,246,200   | 3.1%   |
| TECHNOLOGICAL SERVICES DIVISION                    | 11.75  | 1.7%   | 3,227,700   | 3.1%   |
| FINANCE AND ASSET MANAGEMENT DIVISION*             | 18.10  | 2.6%   | 15,658,800  | 15.0%  |
| TOTAL - SUPPORT SERVICES                           | 234.33 | 33.8%  | 43,949,500  | 42.1%  |
| SPS TOTAL  | 692.33 | 100.0% | 104,496,200 | 100.0% |

\*Asset Management includes general overhead costs such as facilities management, insurance, patrol uniforms and office supplies.
\*Finance includes general service-wide costs such as severance pay and capital reserve provisions.

# 4. Five Year Historical Budget Summary

A schedule containing five year historical budget information is attached.

| Approved Operating Budget |            |            |            |             |             |  |  |
|---------------------------|------------|------------|------------|-------------|-------------|--|--|
|                           | Yr 1       | Yr 2       | Yr 3       | Yr 4        | Yr 5        |  |  |
| YEAR                      | 2016       | 2017       | 2018       | 2019        | 2020        |  |  |
| REVENUES                  | 9,831,900  | 9,129,200  | 9,890,200  | 10,410,300  | 10,749,000  |  |  |
| EXPENDITURES              |            |            |            |             |             |  |  |
| STAFF COMPENSATION        | 75,652,300 | 77,250,200 | 79,671,100 | 83,676,900  | 88,129,700  |  |  |
| OPERATING EXPENSES        | 16,626,300 | 16,650,800 | 17,716,300 | 18,865,200  | 19,829,500  |  |  |
| TRFS TO RESERVES          | 1,877,200  | 1,877,200  | 1,966,300  | 2,471,900   | 2,471,900   |  |  |
| TOTAL EXPENDITURES        | 94,155,800 | 95,778,200 | 99,353,700 | 105,014,000 | 110,431,100 |  |  |
| NET BUDGET                | 84,323,900 | 86,649,000 | 89,463,500 | 94,603,700  | 99,682,100  |  |  |

| Actual Revenues and Expenditures |            |            |             |             |             |  |  |
|----------------------------------|------------|------------|-------------|-------------|-------------|--|--|
|                                  | Yr 1       | Yr 2       | Yr 3        | Yr 4        | Yr 5        |  |  |
| YEAR                             | 2016       | 2017       | 2018        | 2019        | 2020        |  |  |
| REVENUES                         | 9,843,174  | 10,598,100 | 11,330,700  | 11,987,900  | 10,323,400  |  |  |
| EXPENDITURES                     |            |            |             |             |             |  |  |
| STAFF COMPENSATION               | 76,639,005 | 78,397,900 | 80,568,200  | 84,132,100  | 88,067,800  |  |  |
| OPERATING EXPENSES               | 14,763,895 | 16,652,600 | 18,063,400  | 19,677,300  | 19,465,800  |  |  |
| TRFS TO RESERVES                 | 1,877,200  | 1,877,200  | 2,003,800   | 2,476,900   | 2,471,900   |  |  |
| TOTAL EXPENDITURES               | 93,280,100 | 96,927,700 | 100,635,400 | 106,286,300 | 110,005,500 |  |  |
| NET ACTUAL                       | 83,436,926 | 86,329,600 | 89,304,700  | 94,298,400  | 99,682,100  |  |  |
| BUDGET SURPLUS/                  | 886,974    | 319,400    | 158,800     | 305,300     | C           |  |  |
| (DEFICIT)                        | 1.05%      | 0.37%      | 0.18%       | 0.32%       | 0.00%       |  |  |

Projected June Approved Budget Change from Previous Year (\$) Yr1 Yr 2 Yr3 Yr4 Yr5 YEAR 2016 2017 2018 2019 2020 REVENUES 308,200 -702,700 761,000 520,100 338,700 **EXPENDITURES** STAFF COMPENSATION 3,229,600 1,597,900 2,420,900 4,005,800 4,452,800 **OPERATING EXPENSES** 24,500 1,296,300 1,065,500 1,148,900 964,300 TRFS TO RESERVES 40,000 89,100 505,600 **TOTAL EXPENDITURES** 4,565,900 1,622,400 3,575,500 5,660,300 5,417,100 NET BUDGET CHANGE 4,257,700 2,325,100 2,814,500 5,140,200 5,078,400 5.32% 3.94% 3.25% 4.57% 5.37%

| Approved Budget Change from Previous Year (%) |       |        |       |        |       |  |  |
|---|-------|--------|-------|--------|-------|--|--|
|   | Yr 1  | Yr 2   | Yr 3  | Yr 4   | Yr 5  |  |  |
| YEAR  | 2016  | 2017   | 2018  | 2019   | 2020  |  |  |
| REVENUES                                      | 3.24% | -7.15% | 8.34% | 5.26%  | 3.25% |  |  |
| EXPENDITURES                                  |       |        |       |        |       |  |  |
| STAFF COMPENSATION                            | 4.46% | 2.11%  | 3.13% | 5.03%  | 5.32% |  |  |
| OPERATING EXPENSES                            | 8.46% | 0.15%  | 6.40% | 6.48%  | 5.11% |  |  |
| TRFS TO RESERVES                              | 2.18% | 0.00%  | 4.75% | 25.71% | 0.00% |  |  |
| TOTAL EXPENDITURES                            | 5.10% | 1.72%  | 3.73% | 5.70%  | 5.16% |  |  |
| NET BUDGET CHANGE                             | 5.32% | 3.94%  | 3.25% | 4.57%  | 5.37% |  |  |