



PUBLIC MINUTES GOVERNANCE AND PRIORITIES COMMITTEE

**Monday, March 16, 2020, 1:09 p.m.
Council Chamber, City Hall**

PRESENT: His Worship Mayor C. Clark, Chair
Councillor C. Block via teleconference
Councillor T. Davies via teleconference at 1:24 p.m.
Councillor R. Donauer via teleconference
Councillor B. Dubois via teleconference
Councillor S. Gersher via teleconference
Councillor H. Gough via teleconference
Councillor D. Hill via teleconference
Councillor A. Iwanchuk via teleconference
Councillor Z. Jeffries via teleconference
Councillor M. Loewen via teleconference

ALSO PRESENT: City Manager J. Jorgenson via teleconference
A/City Manager L. Lacroix
City Solicitor C. Yelland
City Clerk J. Sproule
Committee Assistant J. Hudson

1. CALL TO ORDER

The Chair called the meeting to order at 1:09 p.m. on Treaty 6 Territory and the Homeland of the Métis People.

He noted that Councillors were all in attendance via teleconference, and non-urgent agenda items should be deferred.

2. CONFIRMATION OF AGENDA

Moved By: Councillor Hill

1. That a verbal update regarding COVID-19 be added as Urgent Business and considered at the call of the Chair;
2. That immediately following the Urgent Business Matter, the Committee move *In Camera* to receive a further verbal update regarding COVID-19 prior to completing the public agenda;
3. That Item 12.2 be brought forward and considered after Adoption of Minutes; and
4. That the agenda be confirmed as amended.

In Favour (10): Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen

Absent (1): Councillor Davies

CARRIED UNANIMOUSLY

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

Councillor Gersher later declared a conflict of interest related to *In Camera* Item 13.5 as an applicant is a family friend.

4. ADOPTION OF MINUTES

Moved By: Councillor Dubois

That the minutes of the Governance and Priorities Committee meeting held on February 18, 2020, be adopted.

In Favour (10): Mayor Clark, Councillor Block, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen

Absent (1): Councillor Davies

CARRIED UNANIMOUSLY

Item 12.2 was considered next.

5. UNFINISHED BUSINESS

6. COMMUNICATIONS (requiring the direction of the Committee)

7. REQUESTS TO SPEAK (new matters)

7.1 Quarterly Updates - Council Member Leads - Strategic Areas & Priorities (File No. CK. 116-1)

A letter from the City Clerk dated March 10, 2020 regarding the above, was provided.

Councillor Gersher advised that the second Youth Climate Action Forum planned for April 1, 2020, is postponed.

Councillor Gough acknowledged the need for specific consideration for the vulnerable population at this time.

Councillor Davies joined the conference call at 1:24 p.m.

Moved By: Councillor Dubois
That the information be received.

In Favour (11): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen

CARRIED UNANIMOUSLY

8. ADMINISTRATIVE AND LEGISLATIVE REPORTS

8.1 Information Reports

8.1.1 Official Community Plan Redesign – Proposed Content (File No. CK. 4350-69)

A report from the Administration was provided.

A/City Manager and General Manager, Community Services Lacroix answered questions of the Committee.

Moved By: Councillor Gough
That the matter be deferred to the next Governance and Priorities Committee meeting.

In Favour (11): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen

CARRIED UNANIMOUSLY

8.1.2 An Analysis of City Council and Committee Meetings, 2018/19 (File No. CK. 255-1)

A report of the City Manager was provided.

8.1.3 Governance Review – Other Agencies, Boards and Commissions Not Established by Council – External Agencies (File No. CK. 175-1 x 225-1)

A report of the Leadership Team Governance Subcommittee was provided.

City Solicitor Yelland answered questions of Committee.

Moved By: Councillor Dubois

That the reports contained in Items 8.1.2 and 8.1.3 be received as information.

In Favour (11): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen

CARRIED UNANIMOUSLY

8.2 Approval Reports

8.2.1 Supplemental Report – Governance Review – Other Bodies Established by Council (File No. CK. 175-1 x 225-1)

A report of the Leadership Team Governance Subcommittee was provided, tabling a comprehensive report of the Subcommittee with respect to the above, to the April 2020 meeting of the Governance and Priorities Committee.

Moved By: Councillor Gersher

1. That the report of the Leadership Governance Subcommittee dated March 16, 2020 entitled Governance Review – Other Agencies, Boards, and Commissions Established by Council, be tabled and considered no later than the June, 2020 meeting of the Governance and Priorities Committee; and
2. That the report be forwarded to the agencies, boards and commissions identified in this report being recommended for review and any comment at the same meeting of the Governance and Priorities Committee.

In Favour (11): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen

CARRIED UNANIMOUSLY

Item 11 was considered next.

8.3 Decision Reports

9. URGENT BUSINESS

9.1 Verbal Update - COVID-19 (File No. CK. 270-1)

Dr. Johnmark Opondo, medical health officer for the Saskatchewan Health Authority in Saskatoon, provided the Committee some history and an update on the current COVID-19 situation. Director of Emergency Planning Goulden-McLeod was also in attendance.

Moved By: Councillor Gersher

That the Committee move *In Camera* to receive a further verbal update on COVID-19.

In Favour (11): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen

CARRIED UNANIMOUSLY

Item 13 immediately followed.

10. MOTIONS (Notice Previously Given)

11. GIVING NOTICE

11.1 Councillor A. Iwanchuk - Remote Meetings and Suspension of Meeting Procedures During an Officially Declared Pandemic or Other Public Emergencies (File No. CK. 255-2)

Councillor Iwanchuk put forward the following notice of motion and requested notice be waived in accordance with Section 129(3) of *The Procedures and Committees Bylaw*.

"I hereby give notice for the following motion:

WHEREAS COVID-19 is a pandemic as declared by the World Health Organization;

WHEREAS international, national and provincial public health and infection disease agencies and specialists recommend and advise that persons should practice social distancing,

and in some cases, self-isolation during the COVID-19 pandemic;

WHEREAS City Council and its Committees hold regular meetings to discuss and decide on matters of public policy and governance of the city;

WHEREAS these meetings are held in the City Council chamber and other meeting rooms that may not necessarily allow for appropriate social distancing;

WHEREAS *The Cities Act* of Saskatchewan provides rules for the attendance of City Council members at meetings of Council and its Committees;

WHEREAS *The Cities Act* requires that the City Clerk shall provide notice to the public about meetings of Council and its Committees, including the attendance of members.

WHEREAS City of Saskatoon Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014*, enacts additional procedures for remote or electronic participation of members of Council at Council and Committee meetings.

NOW THEREFORE BE IT RESOLVED that City Council, during the current COVID-19 pandemic, amend the required public notice (under *The Cities Act*) of meetings provided by the City Clerk on a weekly basis, particularly meetings of City Council, the Governance and Priorities Committee and Standing Policy Committees include notice that should unforeseen circumstances arise, a member of City Council may attend the meeting via teleconference;

BE IT FURTHER RESOLVED that City Council suspend the relevant provisions of Bylaw No. 9170 to provide for attendance at meetings of the Standing Policy Committees via teleconference, for the immediate future during the current COVID-19 pandemic.

BE IT FURTHER RESOLVED that the measures remain in place until recognized public international, federal, or provincial health authorities advise that the pandemic is no longer a threat to public safety and the social distancing protocols have been lifted by them."

Moved By: Councillor Dubois
That notice of motion be waived.

In Favour (11): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen

CARRIED UNANIMOUSLY

The Administration answered questions of Committee.

Moved By: Councillor Iwanchuk

WHEREAS COVID-19 is a pandemic as declared by the World Health Organization;

WHEREAS international, national and provincial public health and infection disease agencies and specialists recommend and advise that persons should practice social distancing, and in some cases, self-isolation during the COVID-19 pandemic;

WHEREAS City Council and its Committees hold regular meetings to discuss and decide on matters of public policy and governance of the city;

WHEREAS these meetings are held in the City Council chamber and other meeting rooms that may not necessarily allow for appropriate social distancing;

WHEREAS *The Cities Act* of Saskatchewan provides rules for the attendance of City Council members at meetings of Council and its Committees;

WHEREAS *The Cities Act* requires that the City Clerk shall provide notice to the public about meetings of Council and its Committees, including the attendance of members.

WHEREAS City of Saskatoon Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014*, enacts additional procedures for remote or electronic participation of members of Council at Council and Committee meetings.

NOW THEREFORE BE IT RESOLVED that City Council, during the current COVID-19 pandemic, amend the required public notice (under *The Cities Act*) of meetings provided by the City Clerk on a weekly basis, particularly meetings of City Council, the Governance and Priorities

Committee and Standing Policy Committees include notice that should unforeseen circumstances arise, a member of City Council may attend the meeting via teleconference;

BE IT FURTHER RESOLVED that City Council suspend the relevant provisions of Bylaw No. 9170 to provide for attendance at meetings of the Standing Policy Committees via teleconference, for the immediate future during the current COVID-19 Pandemic.

BE IT FURTHER RESOLVED that the measures remain in place until recognized public international, federal, or provincial health authorities advise that the pandemic is no longer a threat to public safety and the social distancing protocols have been lifted by them.

In Favour (11): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Hill, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen

CARRIED UNANIMOUSLY

12. VERBAL UPDATES

12.1 Council Members - His Worship the Mayor, FCM/SUMA, Boards, Committees and Commissions

Mayor Clark provided an update on recent conversations with the Premiere and Federal Minister Hussen; an upcoming conference call for the Big City Mayors' Caucus; and the ongoing work of Council and the EMO Director to assist partners and keep our community safe during this time.

As per earlier resolution, the Chair requested the Committee move to Item 9 - Urgent Business.

Following the *In Camera* session, Councillor Block, Chair of the GPC Special Subcommittee, provided an update on the matters referred to subcommittee on November 12, 2019, to review governance options related to the City's controlled corporations.

Councillor Loewen left the meeting prior to the vote.

Moved By: Councillor Block

That the GPC Special Subcommittee be granted a deferral to report back to the September Governance and Priorities Committee.

In Favour (9): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Iwanchuk, and Councillor Jeffries

Absent (2): Councillor Hill, and Councillor Loewen

CARRIED UNANIMOUSLY

Item 15 (adjournment) followed.

12.2 Administration

A/City Manager Lacroix provided an update on the City's response to COVID-19.

Item 7.1 was considered next.

13. IN CAMERA SESSION

13.1 Engagement Plan - Update (File No. CK. 4130-14)

[In Camera - Consultations/Deliberations - Section 16(1)(b) LAFOIP]

13.2 Strategy and Funding Update (File No. CK. 1860-1 x 4130-1)

[In Camera - Economic/Financial and Other Interests - Section 17 LAFOIP]

13.3 Legal Matter Update (File No. CK. 281-1)

[In Camera - Solicitor-Client Privilege - Section 21 LAFOIP]

13.4 Legal Matter Update (File No. CK. 4216-1)

[In Camera - Solicitor-Client Privilege - Section 21 LAFOIP]

13.5 Appointment - Saskatoon Accessibility Advisory Committee (File No. CK. 225-70)

[In Camera - Consultations/Deliberations; Personal Information - Sections 16(1)(b) and (d) and 28 LAFOIP]

13.6 Appointment - Municipal Planning Commission (File No. CK. 175-16)

[In Camera - Consultations/Deliberations; Personal Information - Sections 16(1)(b) and (d) and 28 LAFOIP]

13.7 Appointment - Saskatoon Public Library Board (File No. CK. 175-19)

[In Camera - Consultations/Deliberations; Personal Information - Sections 16(1)(b) and (d) and 28 LAFOIP]

13.8 Verbal Updates

13.8.1 Council Members - His Worship the Mayor; FCM/SUMA; Boards, Committees & Commissions; Personnel Subcommittee (if required)

13.8.2 Administration

13.8.2.1 City Manager

[Sections 13, 14(1), 15(1), 16(1), 17(1), 18(1), 19 and 20 LAFOIP]

13.8.2.2 Negotiations Update (File Nos. CK. 4720-3 and 4720-6)

[In Camera - Labour/Personnel Matter - Section 16(1)(c) and (d) LAFOIP]

14. RISE AND REPORT

The Committee convened *In Camera* at 2:13 p.m. to receive a verbal update from Dr. Opondo regarding COVID-19 with Mayor Clark in attendance and the remainder of Council, except Councillor Hill, in attendance via teleconference.

In attendance for the various items included:

- A/City Manager Lacroix
- City Solicitor Yelland
- City Clerk Sproule
- Committee Assistant Hudson
- City Manager Jorgenson via teleconference
- Fire Chief Hackl
- Director of Emergency Planning Goulden-McLeod
- Chief Public Policy & Government Relations Officer Jordan
- Mayor's Office Chief of Staff Beveridge
- General Manager, Utilities & Environment Gardiner
- General Manager, Transportation & Construction Schmidt
- Chief Financial Officer Tarasoff
- Health & Safety Manager Conway
- Chief Human Resources Officer Cameron

Agenda Item 9 - Verbal Update - COVID-19 (*In Camera* portion)

Moved By: Councillor Loewen

That the information be received and remain *In Camera* under Section 16(1)(a) and (b) of *LAFOIP*.

In Favour (10): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen
Absent (1): Councillor Hill

CARRIED UNANIMOUSLY

The Committee continued with the remainder of the *In Camera* agenda as follows at 4:10 p.m. Staff related to the foregoing update were excused prior to the remainder of the consideration of the agenda.

The Committee moved to rise and report at 4:39 p.m. and reconvened publicly immediately thereafter.

The Committee reports as follows:

Agenda Item 13.1. - Engagement Plan – Update (File No. CK. 4130-14)

Moved By: Councillor Block

That the matter be deferred to the next Governance and Priorities Committee meeting and remain *In Camera* under Section 16(1)(b) of *LAFOIP*.

In Favour (10): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen
Absent (1): Councillor Hill

CARRIED UNANIMOUSLY

Agenda Item 13.2. – Strategy and Funding Update (File No. CK. 1860-1 x 4130-1)

Moved By: Councillor Block

That the matter be deferred to the next Governance and Priorities Committee meeting and remain *In Camera* under Section 17 of *LAFOIP*.

In Favour (10): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen
Absent (1): Councillor Hill

CARRIED UNANIMOUSLY

Agenda Item 13.3. - Legal Matter Update (File No. CK. 281-1)

Moved By: Councillor Block

That the information be received and the submitted report and discussion remain *In Camera* under Section 21 of *LAFOIP*.

In Favour (10): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen
Absent (1): Councillor Hill

CARRIED UNANIMOUSLY

Agenda Item 13.4. - Legal Matter Update (File No. CK. 4216-1)

Moved By: Councillor Block

That the information be received and the submitted report and discussion remain *In Camera* under Section 21 of *LAFOIP*.

In Favour (10): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen
Absent (1): Councillor Hill

CARRIED UNANIMOUSLY

Agenda Items 13.5. – 13.7. - 2020 Annual Appointments – Boards, Commissions and Committees (Saskatoon Accessibility Advisory Committee, Municipal Planning Commission, Saskatoon Public Library Board)

Moved By: Councillor Block

1. That the recommended appointment to the Saskatoon Accessibility Advisory Committee, as noted by the City Clerk be forwarded to City Council for approval **(Councillor Gersher declared a conflict of interest for this motion, as the applicant is a family friend; therefore did not partake in the discussion nor voting)**;

In Favour (9): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gough, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen
Absent (2): Councillor Gersher, and Councillor Hill

CARRIED UNANIMOUSLY

2. That the remainder of the recommended appointments (Municipal Planning Commission and Saskatoon Public Library Board), as noted by the City Clerk, with respect to the referenced Committees be forwarded to City Council for approval; and
3. That the submitted documentation and discussion remain *In Camera* under Sections 16(1)(b) and (d) and 28 of *LAFOIP*.

In Favour (10): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen
Absent (1): Councillor Hill

CARRIED UNANIMOUSLY

Agenda Item 13.8. – Verbal Updates - Council Members (13.8.1) and City Manager (13.8.2.1)

Moved By: Councillor Block

That the verbal updates of the Members of Council and the City Manager be received as information; and that the discussion remain *In Camera* under Sections 13, 14(1), 15(1), 16(1), 17(1), 18(1), 19, 20 and 28 of *LAFOIP*.

In Favour (10): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen
Absent (1): Councillor Hill

CARRIED UNANIMOUSLY

Agenda Item 13.8.2.2 - Negotiations Update (File Nos. CK 4720-3 and 4720-6)

Moved By: Councillor Block

That the verbal update be deferred to the next Governance and Priorities Committee meeting and the discussion remain *In Camera* under Section 16(1)(c) and (d) of *LAFOIP*.

In Favour (10): Mayor Clark, Councillor Block, Councillor Davies, Councillor Donauer, Councillor Dubois, Councillor Gersher, Councillor Gough, Councillor Iwanchuk, Councillor Jeffries, and Councillor Loewen
Absent (1): Councillor Hill

CARRIED UNANIMOUSLY

The Committee returned to public agenda item 12.1.

15. ADJOURNMENT

The meeting adjourned at 4:46 p.m.

Mayor C. Clark, Chair

J. Sproule, City Clerk