

## **Council Communications and Constituency Relations Allowance – Update (January 1 – March 31, 2020)**

### **ISSUE**

This report provides the Governance and Priorities Committee with an update on the usage of the Communications and Constituency Relations allowance.

### **DISCUSSION/ANALYSIS**

Policy C01-027, Council Communications and Constituency Relations Allowance, requires that within 60 days of the end of the quarter, the City Clerk's Office post all expenses, individually and in detail, on the City's website and provide the Governance and Priorities Committee with monthly usage updates for the last quarter. In this regard, attached are updates of communications expenses for each member of Council to the end of March, 2020.

Further, Section 3.1 of Policy C01-027 states:

- f) In the year of a civic election, 8/12 of the allowance will be allocated to the sitting members of City Council and 2/12 of the allowance will be allocated to the newly elected members of City Council.
- g) In the year of a civic election, the allowance cannot be used from September 1 through October 31.

As a civic election is slated for November 2020, the update reports and final report for this calendar year will reflect the above accordingly.

### **NEXT STEPS**

The City Clerk's Office will update the website as noted above. A report summarizing usage to the end of June, 2020 will be provided to the Governance and Priorities Committee at its July meeting.

### **APPENDICES**

1. Summary of expenses to the end of March 2020 – Mayor
2. Summary of expenses to the end of March 2020 – Councillors

### **Report Approval**

Written and Approved by: Joanne Sproule, City Clerk

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