

## PUBLIC MINUTES

### MUNICIPAL HERITAGE ADVISORY COMMITTEE

January 8, 2020, 11:30 am

Committee Room E, Ground Floor, City Hall

PRESENT: Lenore Swystun - Saskatoon Heritage Society - Chair  
Tara Janzen - Public Member - Vice Chair  
Garry Anaquod, Saskatchewan Indigenous Cultural Centre  
Stevie Horn - Saskatoon Public Library  
Paula Lichtenwald - Tourism Saskatoon  
Alan Otterbein - Meewasin Valley Authority  
Randy Pshebylo - Riversdale BID  
James Scott - 33rd Street BID  
Andrew Wallace - Saskatchewan Association of Architects  
Brenden Wehrkamp - Saskatchewan REALTORS Association  
Michael Williams - Saskatoon Archaeological Society  
Cera Youngson - Public Member

ABSENT: Sarah Marchildon - Downtown BID  
DeeAnn Mercier - Broadway BID  
Lloyd Moker - Sutherland BID

PRESENT: Councillor Cynthia Block  
Heritage and Design Coordinator Catherine Kambeitz  
City Archivist Jeff O'Brien  
Committee Assistant H. Thompson

#### 1. CALL TO ORDER

Committee Assistant Thompson called the meeting was called to order at 11:32 a.m. on Treaty 6 territory and the homeland of the Metis People.

Introductions were held.

##### 1.1 Appointment of Chair and Vice Chair [File No. CK. 225-18]

The Committee was requested to appoint a Chair and Vice Chair for 2020.

Lenore Swystun was nominated as Chair. No further nominations were received.

Tara Janzen was nominated as Vice Chair. No further nominations were received.

**Moved By:** P. Lichtenwald

That Lenore Swystun be appointed Chair of the Municipal Heritage Advisory Committee for 2020.

**CARRIED**

**Moved By:** P. Lichtenwald

That Tara Janzen be appointed Vice Chair of the Municipal Heritage Advisory Committee for 2020.

**CARRIED**

**1.2 2020 Membership - Municipal Heritage Advisory Committee [File No. CK. 225-18]**

City Council, at its meetings held on November 18, 2019, adopted a recommendation of its Governance and Priorities Committee that the following be appointed and reappointed to the Municipal Heritage Advisory Committee for the terms indicated:

To the end of 2021:

Tara Janzen, Public

Cera Youngson, Public

Stevie Horn, Saskatoon Public Library

Sarah Marchildon, Downtown Saskatoon Business Improvement District

Alan Otterbein, Meewasin Valley Authority

Brenden Wehrkamp, Saskatchewan REALTORS Association

Michael Williams, Saskatoon Archaeological Society

The following were previously appointed by City Council to the end of 2020:

DeeAnn Mercier, Broadway BID

Randy Pshebylo, Riversdale BID

Lloyd Moker, Sutherland BID

James Scott, 33rd Street BID

Paula Lichtenwald, Tourism Saskatoon

Lenore Swystun, Saskatoon Heritage Society  
Andrew Wallace, Saskatchewan Association of Architects  
Garry Anaquod, Saskatchewan Indigenous Cultural Centre

For 2020:

Councillor Cynthia Block  
Heritage and Design Coordinator Catherine Kambeitz  
City Archivist Jeff O'Brien

**Moved By:** C. Youngson

That the information be received.

**CARRIED**

**2. CONFIRMATION OF AGENDA**

**Moved By:** T. Janzen

That the agenda be confirmed as presented.

**CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4. ADOPTION OF MINUTES**

**Moved By:** A. Otterbein

That the minutes of regular meeting of the Municipal Heritage Advisory Committee held on November 6, 2019 be adopted.

**CARRIED**

**5. UNFINISHED BUSINESS**

**6. VERBAL UPDATES**

**6.1 REPORT OF THE CHAIR [File No. CK. 225-18]**

The Chair updated the Committee on:

Indigenous Elder Circle

The Chair is hoping to have a meeting set by the end of the month to discuss the Indigenous Elder Circle.

Letter to the Standing Policy Committee - Frances Morrison Central Library

A letter requested by Committee had been submitted to the Standing Policy Committee on Planning, Development and Community Services for consideration regarding the Frances Morrison Central Library building heritage status. Consideration of this matter is scheduled for January 14, 2019. Committee Member Wallace spoke to the content of the letter, highlighting the history of the building and character defining elements. An acknowledgement to Andrew Wallace for this work on the letter was received.

Register of Historic Places Listing

The Committee discussed the need of reviewing the Register of Historic Places listing and the possibility of having a Subcommittee tasked for the review.

**Moved By:** M. Williams

That the information be received.

**CARRIED**

**6.2 COMMITTEE OR RESOURCE MEMBER UPDATE [File No. CK 225-18**

**6.2.1 Heritage and Design Coordinator C. Kambeitz**

This matter was deferred to item 7.3

**6.2.2 City Archivist J. O'Brien**

City Archivist O'Brien informed the Committee that the City Archives has received a collection of Bob Fink, who was an artist and activist in Saskatoon.

**Moved By:** T. Janzen

That the information be received.

**CARRIED**

**6.3 SUBCOMMITTEE UPDATES [File No. CK. 225-18]**

No updates provided.

**7. COMMUNICATIONS TO COMMITTEE**

**7.1 Heritage Saskatchewan - 2020 Membership Application / National Trust of Canada - Membership Renewal [File No. CK. 1704-5]**

A copy of the membership renewal form, which indicates its membership fee of \$52.50 (including GST), was provided.

Committee was informed that the Heritage Saskatchewan Board of Directors are opening up nomination for members. The nominations package will be circulated to the Committee once available.

**Moved By:** P. Lichtenwald

That the 2020 membership renewal fee of \$52.50 (including GST) for Heritage Saskatchewan be paid.

**CARRIED**

**7.2 Saskatoon Heritage Society - Membership Renewal [File No. CK. 1704-5]**

A copy of the Heritage Society Membership Renewal for 2020, which indicates its membership fee of \$30.00, was provided.

**Moved By:** G. Anaquod

That the Saskatoon Heritage Society 2020 membership renewal fee of \$30.00 be paid.

**CARRIED**

**7.3 Heritage Festival of Saskatoon, Sunday, February 2, 2020, Western Development Museum [File No. CK. 1704-5]**

A brochure inviting the Committee to participate in the 2020 Heritage Festival of Saskatoon on Sunday, February 2, 2020, was provided. This matter was on the agenda for information as the completed exhibitor registration form and payment of \$60.00 has been submitted for the early bird registration fee. Also included was the event poster.

In the past the Committee had shared a display booth with the Heritage Coordinator and a volunteer from the Committee has helped with the display.

Heritage and Design Coordinator requested for volunteers for the Heritage Festival. The volunteers selected were Lenore Swystun, Andrew Wallace and Councillor Block.

**Moved By:** J. Scott

That the Committee Members Swystun and Wallace assist with the display at the Heritage Festival of Saskatoon, being held on February 2, 2020.

**CARRIED**

**8. REFERRAL FROM COUNCIL OR COMMITTEE**

**9. MUNICIPAL HERITAGE PROGRAM – FUNDING AND STATUS UPDATE OF THE CITY OF SASKATOON HERITAGE PROGRAM [File No. CK. 710-1]**

A memo of the Planning and Development Division was provided. It was noted that Attachment 1 of the report attachment was not provided in the agenda.

Heritage and Design Coordinator Kambeitz reviewed the submitted memo and along with Development Review Manager Dawson addressed questions of the Committee. The Committee was informed that at the 2020/2021 budget deliberations, the Administration requested for an additional \$50,000 funding for the heritage program incentives. This request had not be approved, however the continued operating budget of the heritage program was.

During discussion, the Committee was further informed that there is no funding incentives for new designated properties at this time. Committee members agreed to start working on a plan to bring forth to the Standing Policy Committee on Planning, Development and Community Services that communicated the importance of this matter by utilizing funding statistics. The Administration members agreed to provide further statistics next meeting regarding the heritage program funding.

**Moved By:** P. Lichtenwald

That the information be received.

**CARRIED**

**10. PENDYGRASSE HOUSE – APPLICATION FOR REPLACEMENT OF  
“WIDOW’S WALK” RAILING [File No. CK. 710-66]**

A memo of the Planning and Development Division was provided. It was noted that the Attachment "Original and Existing Photo of 'Widow's Walk' Feature" of the memo was not provided in the agenda.

During discussion the Committee was advised that the owner had replaced the railing in the past. The owner requested for the support of the Committee to restore the railing back to its original metal design utilizing aluminum railings and composite posts. The Committee supported the owner and their request of the proposed project.

**Moved By:** J. Scott

That the Municipal Heritage Advisory Committee provide direction regarding this proposed project.

**CARRIED**

**11. WORK PLAN CONSIDERATION**

**11.1 WORK PLAN AND REFERRALS TO STANDING POLICY COMMITTEE  
[File No. CK 225-18]**

This is a standing item on the agenda for the Committee, and/or any subcommittees, to provide updates regarding items on its work plan and any matters being referred to the Standing Policy Committee for consideration.

As stated in the Terms of Reference, the Committee shall submit an annual report, in the prescribed form, outlining the previous year's accomplishments and a work plan for the upcoming year, to City Council through the Standing Policy Committee on Planning, Development and Community Services. This report shall be submitted by March 31, 2020 and serve to demonstrate how the Committee remains relevant and current.

This matter was on the agenda to determine the writers for the 2019 Annual Report.

A copy of the 2018 Annual Report and the 2019 work plan was provided.

During discussion the Committee requested that the Committee Assistant forward the Committee's Goals and Priorities chart to the members to review prior to next meeting.

**Moved By:** A. Otterbein

That the Goals and Priorities listing be circulated to the Committee members.

**CARRIED**

**12. BUDGET - STATEMENT OF EXPENDITURES FOR 2019 AND APPROVED BUDGET FOR 2020 [File No. CK. 1704-5]**

**Moved By:** R. Pshebylo

That the information be received.

**CARRIED**

**13. 2020 Meeting Dates [File No. CK. 225-18]**

**Moved By:** M. Williams

That the information be received.

**CARRIED**

**14. ADJOURNMENT**

The meeting adjourned at 1:03 p.m.

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Ms. L. Swystun, Chair

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Ms. H. Thompson, Committee Assistant