

## **ANNUAL REPORT AND WORK PLAN TEMPLATE**

**[Date of Report]**

Secretary, Standing Policy Committee on Transportation

**Re: 2019 Annual Report and 2020 Work Plan – Saskatoon Accessibility  
Advisory Committee (File No. CK. 430-1)**

The mandate of the Saskatoon Accessibility Advisory Committee (the Committee) is to provide advice on matters relating to promoting universal accessibility to ensure that the City of Saskatoon's services, facilities and infrastructure are barrier-free for citizens of all abilities.

The Committee provides guidance on a variety of topics including:

- ensuring that City of Saskatoon services, information, facilities and infrastructure are accessible for citizens of all abilities;
- policies and programs for improving accessibility to City services, information, facilities, infrastructure, and employment opportunities

### **Committee Membership**

Membership on the Committee for the year 2019 was as follows:

#### **Members**

- J. McNabb, Public
- J. Adamson, Public
- P. Funk, Public
- S. Hanes, Public
- G. Kozlow, Public
- B. Lehne, Public
- C. Warlow, Public
- M. Montgomery, Saskatoon Council on Aging
- L. Scott, Spinal Cord Injury Saskatchewan
- C. Wisser, North Saskatchewan Independent Living Centre
- D. Mack, Vision Loss Rehabilitation Saskatchewan
- A. Websdale, Saskatchewan Deaf and Hard of Hearing Services

#### **Resource Members**

- Councillor Bev. Dubois
- Director of Transportation J. Magus

- Diversity Coordinator J. Fick-Dryka
- Senior Building Code Engineer C. Smith
- Access Transit Manager T. Loewen
- Recreation Services Manager B. Pearson
- Facilities Manager D. Swerhone
- Director of Systemic Initiatives, Saskatchewan Human Rights Commission D. Seib

The 2020 membership on the Committee is as follows:

### **Members**

- J. Adamson, Public
- S. Hanes, Public
- B. Lehne, Public
- C. Warlow, Public
- M. Montgomery, Saskatoon Council on Aging
- L. Scott, Spinal Cord Injury Saskatchewan
- C. Wisser, North Saskatchewan Independent Living Centre
- D. Mack, Vision Loss Rehabilitation Saskatchewan
- A. Websdale, Saskatchewan Deaf and Hard of Hearing Services

### **Resource Members**

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- Facilities Manager D. Swerhone
- Director of Systemic Initiatives, Saskatchewan Human Rights Commission D. Seib

### **Work Plan Goals and Accomplishments**

The work plan goals of the Committee in 2019 were as follows.

In 2019, Committee will:

- Provide advice to City Council with respect to:
  - Visual Barriers at Full Destination Playgrounds and Paddling Pools;
  - Accessibility of Walk Buttons ;

- Consideration of bus routes from key locations (eg. senior facilities) to destination centres (shopping malls, etc);
- Location of bus stops in relation to shopping centres (eg. big box locations); and
- Review the minimal requirements of Building Permits to provide advice on best practices for all disabilities;
- Develop sensitivity and accessibility awareness educational material and provide a public education session relating to disabilities;
- Request an update to the 2012 Facility Accessible Design Standards Draft document and also have it approved through City Council;
- Request update on the amount of Audible Signals that have been fitted/retrofitted and information on criteria for audible signal placement;
- Request for a formal review of the 2008 Action plan on Accessibility and have a 5 to 10 year action plan to be created.

The Committee in 2019 grew with the addition of agency representation and Administration resource members. As the composition was new in 2019, Committee Members focused on corresponding with the Standing Policy Committee on Transportation to request for an update on the 2012 Facility Accessible Design Standards (FADS) Draft document which the Advisory Committee was informed that both the FADS document and the 2008 Action Plan on Accessibility will be updated in the future. The Advisory Committee also received approval to hold an Accessibility Educational and Awareness event in 2020 and statistics on audible signals and curb cuts.

Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2019 expenditures.

In addition, the following were also completed by the Committee:

### **2019 Reports and Communications**

#### **Matters Referred by SPC or City Council**

1. Persons with a Disability - Best Practices and Recommendations [File No. CK. 100-17]. The Standing Policy Committee on Finance considered the following resolved that a copy of this report be forwarded to the Saskatoon Accessibility Advisory Committee for information.
2. Accessibility for People with Disabilities – Saskatoon Transit [File No. CK. 7305-1]. The Standing Policy Committee on Finance considered the following matter at

its meeting held on November 5, 2018, and resolved that a copy of this report be forwarded to the Saskatoon Accessibility Advisory Committee for information.

3. Accessibility for People with Disabilities – Communicating with Council and its Committees [File No. CK. 100-17]. The Standing Policy Committee on Finance, at its meeting held on March 11, 2019, considered the following item and resolved that the report of the Leadership Team Governance Subcommittee dated February 12, 2019 be forwarded to the Saskatoon Accessibility Advisory Committee for information. The Committee received a presentation from Deputy City Clerk Bryant regarding this matter.
4. Robin East, President, Alliance for Equality of Blind Canadians, Saskatoon Chapter - Accessibility Committee Appointments [File No. CK 225-70]. The Standing Policy Committee on Transportation, at its meeting held on May 6, 2019, considered a letter dated March 29, 2019 from Robin East, President, Alliance for Equality of Blind Canadians dated March 29, 2019. The Committee resolved that the matter be referred to the Saskatoon Accessibility Advisory Committee for review and feedback, and referred to the Leadership Team Governance Subcommittee for review. The Advisory Committee provided feedback to the Leadership Team Governance Subcommittee.
5. Incentives for Wheelchair Accessible Taxis [File No CK. 307-4 and PL 7000-1]. At its meeting on June 10, 2019, the Standing Policy Committee on Transportation resolved that the Saskatoon Accessibility Advisory Committee have the opportunity to provide feedback.
6. Rick Hansen Foundation Accessibility Certification Program [File No. CK. 100-17] The Standing Policy Committee on Finance considered the following matter at its meeting held on June 24, 2019, and resolved that a copy of this report be forwarded to the Saskatoon Accessibility Advisory Committee for information.
7. Accessibility at Persephone Theatre and Remai Modern [File No. CK. 620-5]. The Standing Policy Committee on Finance considered the following matter at its meeting held on August 12, 2019, and resolved that a copy of this report be forwarded to the Saskatoon Accessibility Advisory Committee for information.

#### **Reports/Recommendations Submitted to City Council:**

There were no reports/recommendations from the Saskatoon Accessibility Advisory Committee.

#### **Reports/Recommendations Submitted to the Standing Policy Committee on Transportation:**

1. City of Saskatoon Facility Accessibility Design Standards document [File No. CK. 600-7]. A letter was forwarded to the June 10, 2019 meeting of the Standing Policy Committee on Transportation requesting the review and update of the 2012 City of Saskatoon Facility Accessibility Design Standards document.

2. Request for Approval of Accessibility Educational Event [File No. CK 225- 70]. A letter was forwarded to the August 6, 2019 meeting of the Standing Policy Committee on Transportation providing a draft Accessibility Education and Awareness Expo proposal for consideration and approval. This matter was referred to the Administration for a report. The Advisory Committee received approval to move forward with a May 2020 date.
3. Saskatoon Accessibility Advisory Committee (SAAC) - Request for Statistics [File No. CK 225-70]. A letter was forwarded to the November 4, 2019 meeting of the Standing Policy Committee on Transportation, requesting that the Administration provide the Saskatoon Accessibility Advisory Committee with the current and future work plan locations related to the Audible Pedestrian Signals and curb cuts. Also recommended was that the Transportation 2018 Annual Report be provided to the Saskatoon Accessibility Advisory Committee for information.
4. Request For Information Regarding Snow Clearing Bylaw Enforcement Within The Business Improvement Districts [File No. CK. 6290-1]. A letter was forwarded to the December 2, 2019 meeting of the Standing Policy Committee on Transportation, requesting that the Administration provide the Saskatoon Accessibility Advisory Committee information regarding the bylaw enforcement for snow clearing within the Business Improvement Districts.

### **Reports/Recommendations Submitted to the Governance and Priority Committee:**

There were no reports/recommendations from the Saskatoon Accessibility Advisory Committee.

### **Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:**

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2019.

### **Work Plan for 2020**

#### **In 2020, Committee will:**

- Provide advice to City Council with respect to:
  - Visual Barriers at Full Destination Playgrounds and Paddling Pools;
  - Accessibility of Walk Buttons ;
  - Consideration of bus routes from key locations (eg. senior facilities) to destination centres (shopping malls, etc);

- Location of bus stops in relation to shopping centres (eg. big box locations); and
- Review the minimal requirements of Building Permits to provide advice on best practices for all disabilities;
- Develop sensitivity and accessibility awareness educational material and provide a public education session relating to disabilities;
- ~~● Request an update to the 2012 Facility Accessible Design Standards Draft document and also have it approved through City Council;~~
- ~~● Request update on the amount of Audible Signals that have been fitted/retrofitted and information on criteria for audible signal placement;~~
- ~~● Request for a formal review of the 2008 Action plan on Accessibility and have a 5 to 10 year action plan to be created.~~

## **ATTACHMENTS**

1. Appendix 1 – 2019 Meeting Summary
2. Appendix 2 – 2019 Expenditures

Yours truly,

**Bill Lehne, Chair**  
**Saskatoon Accessibility Advisory Committee**

## Appendix 1 – 2019 Meeting Summary – Key Topics and Resolutions

| Meeting   | Summary – Key Topics and Resolutions   |
|-----------|--|
| January   | J.D. McNabb was appointed as Chair, and Collette Warlow was appointed as Vice Chair for 2019.<br>Update on Accessible Parking Adjacent to Downtown Protected Bike Lanes – Administration provided update.<br>Persons with a Disability - Best Practices and Recommendations Report was received as information.<br>Accessibility for People with Disabilities – Saskatoon Transit Report was received as information.<br>2018 Annual Report – Writers were decided.                            |
| February  | 2019 Work Plan was discussed. Suggestions were provided. Item was deferred to March meeting.   |
| March     | Director of Systemic Initiatives Seib update.<br>2019 work plan and 2018 Annual Report was approved and forwarded to the Standing Policy Committee on Transportation.  |
| April     | Saskatoon Transit 100% Accessible Fleet – Acknowledgement<br>Senior Building Code Engineer D. Harington update.<br>Director of Systemic Initiatives Seib update.<br>Customer Support and Engagement Manager C. Shrigley update<br>Subcommittee for Education and Awareness was created.<br>Education and Awareness Session was deferred.   |
| May       | Committee Member Websdale update<br>Accessibility for People with Disabilities – Communicating with Council and its Committees report and presentation received.<br>Letter to Standing Policy Committee on Transportation on 2012 City of Saskatoon Facility Accessibility Design Standards document submitted.<br>Subcommittee membership was updated.<br>Invitation to Saskatchewan Human Rights Commission – Coffee House Meeting.<br>Budget – Request from Subcommittee for event funding. |
| June      | Diversity Coordinator J. Fick-Dryka update<br>Director of Systemic Initiatives D. Seib update<br>General Manager, Community Services L. Lacroix update<br>Robin East, President, Alliance for Equality of Blind Canadians, Saskatoon Chapter - Accessibility Committee Appointments – Feedback<br>Accessibility Education and Awareness Expo proposal approved.<br>Temporary Wheelchair Accessible Taxi Licenses - Feedback  |
| September | Rick Hansen Foundation Accessibility Certification Program report<br>Accessibility at Persephone Theatre and Remail Modern report  |

|          |  |
|----------|--|
| October  | Education and Awareness Subcommittee update<br>Councillor Dubois update<br>2020 Work Plan Discussion   |
| November | Request For Information Regarding Snow Clearing Bylaw<br>Enforcement Within The Business Improvement Districts<br>Director of Systemic Initiatives D. Seib update<br>Education and Awareness Subcommittee update<br>Mildred Kerr - Safe Transportation for Ill Disabled Riders of<br>Special Needs Transport – Speakers and Discussion |



## Appendix 2 – 2019 Expenditure

| Date       | Description                          | Amount           |
|------------|--------------------------------------|------------------|
| 12-23-2019 | Event Marketing - Lanyards           | \$683.20         |
| 12/23/2019 | Event Marketing – Flashlights        | \$580.99         |
| 12-31-2019 | Event Marketing – Reusable tote bags | \$430.57         |
| 12-31-2019 | Event Poster Printing                | \$31.50          |
|            | <b>Total</b>                         | <b>\$1726.26</b> |