## Current Saskatoon BID Governance Practices

<table>
<thead>
<tr>
<th>Year Established</th>
<th>Broadway BID</th>
<th>Downtown BID</th>
<th>Riversdale BID</th>
<th>Sutherland BID</th>
<th>33rd Street BID</th>
</tr>
</thead>
</table>

### Establishment Process
- No formalized BID application or petition process established.
- Historically done through petition process to Council.

### City Bylaw
- Broadway: Bylaw 6731
- Downtown: Bylaw 6710
- Riversdale: Bylaw 7092
- Sutherland: Bylaw 7891
- 33rd Street: Bylaw 9235

### Current Board Size & Composition
- Broadway: Approx. 10 Members + 1 Council Representative
- Downtown: Approx. 9 Members + 1 Council Representative
- Riversdale: Approx. 5 Members + 1 Council Representative
- Sutherland: Approx. 5 Members + 1 Council Representative
- 33rd Street: Approx. 8 Members + 2 Council Representatives

### Board Term
- Board of Director terms are the same as the term of Council in office (4 years).
- There is no limitation placed by the City on how many terms an individual may serve.
- Broadway and 33rd St. BIDs apply term limits.

### Board Eligibility Requirements
- 1. Board members must be eligible electors within the City of Saskatoon; and
- 2. Operate a business in the district or be a nominee of a corporation that carries on business in the district.

### Board Member Appointments Process
- BIDs recruit board members and provide names of potential representatives to City Council.
- City Council appoints BID representatives to their respective board.
- No formalized process in place to address BID board vacancies, replacements or additions.

### Board Officer Appointments Process
- BID boards are to elect a Chair and Vice-Chair and appoint a Secretary-Treasurer, as well as any other officers deemed necessary for the operation of the BID.

### Board Committees
- Committees are established by and report to the larger BID board.
- Committees are established around a key function (e.g. finance/audit, safety, events).
- No formalized process in place that addresses committee structure, function and positions.

### Regular Meetings
- Broadway: Monthly
- Downtown: Monthly
- Riversdale: Minimum Quarterly
- Sutherland: Monthly
- 33rd Street: Monthly

### Annual and Special Meetings
- An Annual General Meeting (AGM) is required.
- Special Meetings may be held, as required.

### Meeting Procedures/ Policies
- BIDs must adopt a meeting procedures. Broadway, Downtown, Sutherland and 33rd St. BIDs have adopted meeting procedures.
- Broadway and 33rd St. BIDs currently have some policies in place.

### Board Remuneration
- Board members serve as volunteers with no expectation of remuneration.
- Select expenses may be covered if they are incurred while a board member undertakes business on behalf of a BID (e.g. workshop or conference fees; meals and/or travel).

### Required Reporting
- Annual budget with revenue/expenditure statements.
- Annual audited financial statements (or review engagement documentation if annual revenue less than $250,000).

### Levy Amount (2018)
- Broadway: $194,168
- Downtown: $738,603
- Riversdale: $185,498
- Sutherland: $47,460
- 33rd Street: $30,000

### Total Budget (2018)
- Broadway: $267,488
- Downtown: $836,603
- Riversdale: $234,548
- Sutherland: $54,200
- 33rd Street: $31,100

### Levy Contribution as % of Total Budget (2018)
- Broadway: 72.6%
- Downtown: 88.3%
- Riversdale: 79.1%
- Sutherland: 87.6%
- 33rd Street: 96.5%

### Disestablishment Process
- No formalized BID disestablishment procedure established.