



**PUBLIC AGENDA
MUNICIPAL HERITAGE ADVISORY COMMITTEE**

**Tuesday, January 21, 2025, 11:30 a.m. - 1:30 p.m.
Committee Room E, Ground Floor, City Hall**

Committee Members:

**Daniel Ash, Public
Louis Aussant, Saskatchewan Association of Architects
Anne-Marie Cey, Broadway Business Improvement District
Stephanie Clovechok, Discover Saskatoon
Stevie Horn, Saskatoon Public Library
Michelle Loi, Public
Sarah Marchildon, Downtown BID
Lloyd Moker, Sutherland Business Improvement District
Taylor Morrison, Saskatchewan REALTORS Association
Randy Pshebylo - Riversdale BID
Alyshia Reesor, Saskatoon Archaeological Society
Magel Sutherland, Meewasin Valley Authority
Lenore Swystun, Saskatoon Heritage Society
John Waddington, Public**

Other Attendees:

**City Councillor Scott Ford
Heritage and Design Coordinator Kellie Grant
City Archivist Jeff O'Brien**

Submissions providing comments and/or requesting to speak will be accepted for public meetings using the online form at saskatoon.ca/writetocouncil. If your submission includes a request to speak, you will be contacted by a representative from the City Clerk's Office with further information. **Submissions will be accepted no later than 5:00 p.m. on the Monday the week of the meeting.**

Pages

1. CALL TO ORDER

The Committee Assistant will call the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis People and confirm roll call.

1.1 Committee Orientation [CK. 225-18]

The Committee Assistant will provide an overview of the committee process.

Recommendation

That the information be received.

1.2 2025 Membership - Municipal Heritage Advisory Committee [CK. 225-18]

City Council, at its Regular Business meeting held December 18, 2024, adopted a recommendation of its Governance and Priorities Committee that the following be appointed and reappointed to the Municipal Heritage Advisory Committee for the terms indicated:

To the end of 2026:

- Louis Aussant, Saskatchewan Association of Architects
- Lloyd Moker, Sutherland Business Improvement District
- Taylor Morrison, Saskatchewan Realtors Association
- Lenore Swystun, Saskatoon Heritage Society
- John Waddington, Public Member

The following were previously appointed by City Council to the end of 2025:

- Daniel Ash, Public Member
- Anne-Marie Cey, Broadway Business Improvement District
- Stephanie Clovechok, Discover Saskatoon
- Michelle Loi, Public Member
- Randy Pshebylo, Riversdale Business Improvement District
- Alyshia Reesor, Saskatoon Archaeological Society
- Magel Sutherland, Meewasin Valley Authority
- Stevie Horn, Saskatoon Public Library
- Sarah Marchildon, Downtown Saskatoon

The resource members for 2025 are:

- Councillor Scott Ford
- Heritage and Design Coordinator Kellie Grant
- City Archivist Jeff O'Brien

Recommendation

That the information be received.

1.3 Appointment of Chair and Vice Chair [CK. 225-18]

The Committee is requested to appoint a Chair and Vice Chair for 2025.

Stevie Horn was Chair and Sarah Marchildon was Vice Chair for 2024.

Recommendation

That the Municipal Heritage Advisory Committee appoint a Chair and Vice-Chair for 2025.

1.3.1 2025 Meeting Dates [CK. 225-18]

The meeting dates for 2024 are as follows:

- January 21
- February 18
- March 18
- April 15
- May 20
- June 17
- September 16
- October 21
- November 17

Recommendation

That the information be received.

2. CONFIRMATION OF AGENDA

Recommendation

That the agenda be confirmed as presented.

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

8 - 13

Recommendation

That the minutes of regular meeting held on November 19, 2024 of the Municipal Heritage Advisory Committee be adopted.

5. UNFINISHED BUSINESS

6. VERBAL UPDATES

6.1 REPORT OF THE CHAIR [CK. 225-18]

This is opportunity for the Chair to provide a verbal update on his/her activities since the last meeting.

Recommendation

That the information be received.

6.2 COMMITTEE OR RESOURCE MEMBER UPDATE [CK 225-18]

To provide an opportunity for a Committee or resource member to update on issues, trends, events, etc. that pertain to the Committee's mandate.

6.2.1 City Archivist J. O'Brien

A verbal update will be provided on the following:

- Archives move
- Acquisition of the Star Phoenix Collection
- City Archives Official Opening / Archives Week Event

Recommendation

That the information be received.

6.3 SUBCOMMITTEE UPDATES [CK. 225-18]

To provide an opportunity for a Subcommittee to report back on referred matters.

Recommendation

That the subcommittee updates received under Items 6.3.1 to 6.3.4 be received as information.

6.3.1 Events Subcommittee

This subcommittee was established to assist in the planning of the Municipal Heritage Awards and Doors Open Event.

6.3.2 Policy and Planning Subcommittee

This subcommittee was established to explore revisions to policy including, but not limited to The Heritage Property Act or the regulations thereunder and on Policy C10-020, Civic Heritage Policy.

6.3.3 Education and Awareness Subcommittee

This subcommittee was established to support heightened awareness of the value and issues regarding preservation of Saskatoon's historic resources and promote and publicize the heritage of Saskatoon (both intangible and tangible) and provide support to partners who tell the Saskatoon story.

6.3.4 Intangible Heritage Subcommittee

This subcommittee was established to develop a scope of work to further investigate intangible heritage, and recommend an Intangible Cultural Heritage program for the City of Saskatoon.

7. REFERRAL FROM COUNCIL OR COMMITTEE

8. ANNUAL REPORT CONSIDERATION

14 - 19

In accordance with the Committee's Terms of Reference, it shall submit an annual report outlining the previous year's accomplishments.

As stated in the Terms of Reference, the Committee shall submit an annual report, in the prescribed form, outlining the previous year's accomplishments, to City Council through the Standing Policy Committee on Planning, Development and Community Services.

This report shall be submitted by March 31, 2024 and serve to demonstrate how the Committee remains relevant and current.

A draft copy of the 2024 Annual Report is provided for review.

Recommendation

That the Municipal Heritage Advisory Committee approve its 2024 Annual Report for submission to City Council through the Standing Policy Committee on Planning, Development and Community Services by March 31, 2024.

9. WORK PLAN CONSIDERATION

20 - 23

In accordance with the Committee's Terms of Reference, it shall submit an annual report outlining the previous year's accomplishments and a work plan for the upcoming year.

As stated in the Terms of Reference, the Committee shall submit a work plan for the upcoming year to City Council, through the Standing Policy Committee on Planning, Development and Community Services.

The 2024 work plan and overview is provided for the Committee's information.

The 2025 work plan will be discussed at this meeting.

Recommendation

That the Municipal Heritage Advisory Committee draft its Work Plan for 2025, for submission to City Council through the Standing Policy Committee on Planning, Development and Community Services by March 31, 2025.

9.1 WORK PLAN AND REFERRALS TO STANDING POLICY [CK. 225-18]

This is a standing item on the agenda for the Committee, and/or any subcommittees, to provide updates regarding items on its work plan and any matters being referred to the Standing Policy Committee for consideration.

Recommendation

That the Municipal Heritage Advisory Committee draft its Work Plan for 2025, for submission to City Council through the Standing Policy Committee on Planning, Development and Community Services by March 31, 2025.

9.1.1 Discussion - Heritage Plan and Policy [CK. 710-0]

The Standing Policy Committee on Planning, Development and Community Services, at its meeting held on February 14, 2022 considered the following item and resolved that the Administration meet with Municipal Heritage Advisory Committee to determine what portions of the Official Community Plan and Heritage Plan and Policy need addressing/prioritization. These would be discussions only during regular Municipal Heritage Advisory Committee meetings.

This is a standing item to provide an opportunity to discuss the Heritage Plan and Policy.

The Heritage Plan and Policy can be found [here](#).

Recommendation

That the information be received.

10. REVIEW OF SUBCOMMITTEE MEMBERSHIP [CK. 225-18]

An Advisory Committee may form subcommittees and working groups within its membership as necessary to address specific issues within its mandate. Subcommittees shall draw upon voting members of the Committee.

The Committee currently has the following subcommittees:

- *Events Subcommittee* - Established to assist in the planning of the Municipal Heritage Awards and Doors Open Event.
- *Policy and Planning Subcommittee* - Established to explore revisions to policy including, but not limited to the *The Heritage Property Act* or the regulations thereunder and on Policy C10-020, *Civic Heritage Policy*; and
- *Education and Awareness Subcommittee* - Established to support heightened awareness of the value and issues regarding preservation of Saskatoon's historic resources and promote and publicize the heritage of Saskatoon (both intangible and tangible) and provide support to partners who tell the Saskatoon story.
- *Intangible Heritage Subcommittee* - Established to to develop a scope of work to further investigate intangible heritage, and recommend an Intangible Cultural Heritage program for the City of Saskatoon.

The Committee is requested to determine if a subcommittee is required and to appoint members to the Subcommittees for 2025.

Recommendation

That the Committee provide direction.

11. BUDGET - STATEMENT OF EXPENDITURES [CK. 1704-5]

24 - 24

Attached was the 2024 year end budget actuals. The 2025 approved budget is \$17,900.

The 2024 budget allocation was as follows:

- Conferences, Education and Research - \$5,700
- Heritage Awards Program - \$9,200
- Doors Open Event - \$2,500
- Heritage Festival - \$300
- Memberships - \$200

The Committee is requested to review the budget and provide their 2025 budget allocation.

Recommendation

That the Committee provide direction.

12. ADJOURNMENT



PUBLIC MINUTES

MUNICIPAL HERITAGE ADVISORY COMMITTEE

**November 19, 2024, 11:30 am
via Teleconference**

PRESENT: Sarah Marchildon, Downtown BID, A/Chair
Daniel Ash, Public
Anne-Marie Cey, Broadway Business Improvement District
Michelle Loi, Public
Lloyd Moker, Sutherland Business Improvement District
Taylor Morrison, Saskatchewan REALTORS Association
Randy Pshebylo - Riversdale BID
Alyshia Reesor, Saskatoon Archaeological Society
Lenore Swystun, Saskatoon Heritage Society

ABSENT: Stevie Horn, Saskatoon Public Library, Chair
Louis Aussant, Saskatchewan Association of Architects
Stephanie Clovechok, Discover Saskatoon
Syed Amin Sadat, Public
Magel Sutherland, Meewasin Valley Authority

ALSO PRESENT: Heritage and Design Coordinator Kellie Grant
Committee Assistant Holly Thompson

1. CALL TO ORDER

The A/Chair called the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis People and confirmed roll call.

2. CONFIRMATION OF AGENDA

Moved By: L. Swystun

1. That item Lenore Swystun, Saskatoon Heritage Society be added as item 6.2.2; and
2. That the agenda be confirmed as amended.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There are no declarations of conflict of interest.

4. ADOPTION OF MINUTES

Moved By: M. Loi

That the minutes of regular meeting held on September 17, 2024 of the Municipal Heritage Advisory Committee be adopted.

CARRIED

5. UNFINISHED BUSINESS

6. VERBAL UPDATES

6.1 REPORT OF THE CHAIR [CK. 225-18]

This is opportunity for the Chair to provide a verbal update on his/her activities since the last meeting.

No report was provided.

6.2 COMMITTEE OR RESOURCE MEMBER UPDATE [CK 225-18]

To provide an opportunity for a Committee or resource member to update on issues, trends, events, etc. that pertain to the Committee's mandate.

6.2.1 Heritage and Design Coordinator Kellie Grant

Heritage and Design Coordinator Kellie Grant provided an update on the following:

Doors Open Event Update

The Committee was advised that a Event Coordinator has been hired and planning is underway. The date will be June 1, 2025. Assistance from the Committee will be required on the Steering Committee.

Heritage Festival of Saskatoon

The Heritage Festival of Saskatoon will be held on Feb 2, 2025. The Administration will register the booth and Heritage and Design

Coordinator Grant will reach out for volunteers at the booth in the New Year.

Moved By: T. Morrison

That the information be received.

CARRIED

6.2.2 Lenore Swystun, Saskatoon Heritage Society

Committee Member Lenore Swystun provided an update on the following:

Proposed Demolition of the Former Lutheran Seminary, University of Saskatchewan

A proposal has been submitted to demolish the Lutheran Seminary located at the U of S grounds. A meeting has been scheduled on the matter on November 20th at 2:30 p.m. Further details will be circulated to the members.

Moved By: L. Moker

That the information be received.

CARRIED

6.3 SUBCOMMITTEE UPDATES [CK. 225-18]

To provide an opportunity for a Subcommittee to report back on referred matters.

No updates were provided.

6.3.1 Events Subcommittee

This subcommittee was established to assist in the planning of the Municipal Heritage Awards and Doors Open Event.

6.3.2 Policy and Planning Subcommittee

This subcommittee was established to explore revisions to policy including, but not limited to The Heritage Property Act or the

regulations thereunder and on Policy C10-020, Civic Heritage Policy.

6.3.3 Education and Awareness Subcommittee

This subcommittee was established to support heightened awareness of the value and issues regarding preservation of Saskatoon's historic resources and promote and publicize the heritage of Saskatoon (both intangible and tangible) and provide support to partners who tell the Saskatoon story.

6.3.4 Intangible Heritage Subcommittee

This subcommittee was established to develop a scope of work to further investigate intangible heritage, and recommend an Intangible Cultural Heritage program for the City of Saskatoon.

7. REFERRAL FROM COUNCIL OR COMMITTEE

8. WORK PLAN CONSIDERATION

In accordance with the Committees Terms of Reference, it shall submit an annual report outlining the previous year's accomplishments and a work plan for the upcoming year.

8.1 WORK PLAN AND REFERRALS TO STANDING POLICY [CK. 225-18]

This is a standing item on the agenda for the Committee, and/or any subcommittees, to provide updates regarding items on its work plan and any matters being referred to the Standing Policy Committee for consideration.

The 2024 Municipal Heritage Advisory Committee Work Plan Overview was provided.

The Committee was informed that the Committee will discuss their 2025 workplan at the January meeting.

Moved By: A. Cey

That the information be received.

CARRIED

8.1.1 Discussion - Heritage Plan and Policy [CK. 710-0]

The Standing Policy Committee on Planning, Development and Community Services, at its meeting held on February 14, 2022 considered the following item and resolved that the Administration meet with Municipal Heritage Advisory Committee to determine what portions of the Official Community Plan and Heritage Plan and Policy need addressing/prioritization. These would be discussions only during regular Municipal Heritage Advisory Committee meetings.

This is a standing item to provide an opportunity to discuss the Heritage Plan and Policy.

The Heritage Plan and Policy can be found [here](#).

9. Civic Conservatory –Structural Assessment [ADV2024-1103]

A memo of the Planning and Development Department, dated November 13, 2024, was provided.

Heritage and Design Coordinator Grant introduced the memo from Administration. Project Services Manager Yong-Hing reviewed the details of the project and along with Jeremy Thomas, JCK Engineering Inc. addressed questions of the Committee regarding the columns and size of coring.

Moved By: R. Pshebylo

That the information be received.

CARRIED

10. BUDGET - STATEMENT OF EXPENDITURES [CK. 1704-5]

Attached was the current Statement of Expenditures for the Committee's information.

Moved By: D. Ash

That the information be received.

CARRIED

11. ADJOURNMENT

The meeting adjourned at 12:28 p.m.

S. Marchildon, A/Chair

Committee Assistant H. Thompson

ANNUAL REPORT AND WORK PLAN

January 6, 2025

Secretary, Standing Policy Committee on Planning, Development and Community Services

Re: 2024 Annual Report– Municipal Heritage Advisory Committee [ADV2025-0102]

The mandate of the Municipal Heritage Advisory Committee (the Committee) is to provide advice and guidance on matters relating to Heritage and heritage related matters.

Committee Membership

Membership on the Committee for the year 2024 was as follows:

Members

- Stevie Horn, Saskatoon Public Library
- Louis Aussant, Saskatchewan Association of Architects
- Stephanie Clovechok, Discover Saskatoon
- Daniel Ash, Public
- Sarah Marchildon, Downtown Saskatoon Business Improvement District
- Anne-Marie Cey, Broadway Business Improvement District
- Magel Sutherland, Meewasin Valley Authority
- Randy Pshebylo, Riversdale Business Improvement District
- Syed Amin Sadat, Public Member
- Lenore Swystun, Saskatoon Heritage Society
- Lloyd Moker, Sutherland Business Improvement District
- Taylor Morrison, Saskatchewan REALTORS Association
- Alyshia Reesor, Saskatoon Archaeological Society
- Michelle Loi, Public
- Vacant, Saskatchewan Indigenous Cultural Centre

Resource Members

- Councillor C. Block
- City Archivist J. O'Brien
- Heritage and Design Coordinator K. Grant

Work Plan Goals and Accomplishments

The Committee had submitted the following work plan goals for 2024 to the Standing Policy Committee on Planning, Development and Community Services on April 3, 2024.

In 2024, Committee will:

1. Review Heritage Policies and Plan
2. Funding for the Heritage Conservation Program
3. Explore best practices around tangible and intangible heritage of other cities.
4. Continue to look at having more properties designated.
5. Indigenous Heritage
6. Heritage elements in the downtown area
7. Heritage Awards Program

In addition, Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2024 expenditures.

2024 Reports and Communications

Matters Referred by SPC, GPC or City Council

Referrals from the Standing Policy Committee

- **Update to Saskatoon’s City Centre and District Plan [DEED2023-01]**
The Administration provided a report to the Committee on the matter.
 - o Resolution: That the information was received.
 - Matter considered June 18, 2024
- **Heritage Conservation Program Strategy [MHAC2024-0601]**
The Administration provided a report to the Committee on the matter.
 - o Resolution: That the information was received.
 - Matter considered June 18, 2024

Reports/Recommendations Submitted to City Council:

There were no reports from the Municipal Heritage Advisory Committee submitted directly to City Council.

Reports/Recommendations Submitted to the Standing Policy Committee on Planning, Development and Community Services:

There were no reports from the Municipal Heritage Advisory Committee submitted directly to Standing Policy Committee on Planning, Development and Community Services.

Reports/Recommendations Submitted to the Governance and Priority Committee:

There were no reports/recommendations from the Municipal Heritage Advisory Committee.

Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2024.

ATTACHMENTS

1. Appendix 1 – 2024 Meeting Summary
2. Appendix 2 – 2024 Expenditures

Yours truly,

Stevie Horn
Chair
Municipal Heritage Advisory Committee

Appendix 1 – 2024 Meeting Summary – Key Topics and Resolutions

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> - Stevie Horn was appointed as Chair - 2024 Membership was confirmed. - 2024 meeting dates were confirmed. - Verbal Updates on the following: <ul style="list-style-type: none"> o Heritage Festival - Policy and Planning Subcommittee verbal updates: <ul style="list-style-type: none"> o Hose and Hydrant Building o Capital Theater Artifacts - Education and Awareness verbal updates: <ul style="list-style-type: none"> o Civic Register of Historic Places o Downtown area heritage elements - 2024 Workplan discussion was deferred. - Subcommittee membership was deferred. - 2024 budget allocation was deferred. - Meeting format and dates were confirmed. - Membership Renewals for Heritage Saskatchewan and Saskatoon Heritage Society were approved. - Heritage Festival od Saskatoon booth registration was approved.
February	<ul style="list-style-type: none"> - Sarah Marchildon was appointed as Vice Chair - Verbal updates on the following: <ul style="list-style-type: none"> o Chair matters. o Heritage Conservation Project Update - Workplan was confirmed for submission to the Standing Policy Committee on Planning, Development and Community Services. - Subcommittee membership was confirmed. - National Trust Conference Attendee presentation. - 2024 budget allocation was deferred.
March	<ul style="list-style-type: none"> - The workplan was discussed and approved for submission. - 2024 budget allocation was approved.
April	Meeting Cancelled due to no items.
May	Meeting Cancelled due to no items.
June	<ul style="list-style-type: none"> - Subcommittee Updates were provided. - Memo – Albert Community Centre – Upgrade. - Report – Update to Saskatoon’s City Centre and District Plan - Report - Heritage Conservation Program Strategy

September	<ul style="list-style-type: none"> - Verbal updates on the following: <ul style="list-style-type: none"> oHeritage Conservation Program Strategy - Workplan items were discussed. - Memo – Rugby Chapel – Repositioning - Memo – Albert Community Centre – Upgrade Project - Memo – Mann House – Verandah Roof
October	<p>No meeting due to Civic Election.</p>
November	<ul style="list-style-type: none"> - - Verbal updates on the following: <ul style="list-style-type: none"> oDoors Open Event Update oHeritage Festival of Saskatoon - Memo – Civic Conservatory – Structural Assessment

Appendix 2 – 2024 Expenditure

Date	Description	Amount
February 2024	Heritage Saskatchewan Membership Renewal	\$52.50
February 2024	Saskatoon Heritage Society Membership Renewal	\$30.00
February 2024	Heritage Festival Registration	\$60.00
	Total	\$ 142.50

March 25, 2024

Deputy City Clerk, Standing Policy Committee on Planning Development and
Community Services

**Re: 2024 Work Plan – Municipal Heritage Advisory Committee
(ADV. 2024-0306)**

The function and mandate of the Municipal Heritage Advisory Committee (“MHAC”) shall be to:

1. Provide advice to City Council relating to the following:
 - any matter arising out of *The Heritage Property Act* or the regulations thereunder and on Policy C10-020, *Civic Heritage Policy*
 - changes to the criteria for evaluation of properties of architectural or historical value or interest with respect to heritage designation
 - revisions to the list of buildings, sites or structures and areas worthy of conservation as set out in the *Holding Bylaw* or under the heritage database.
 - buildings, properties and artifacts to be designated under *The Heritage Property Act* or placed on the Saskatoon Register of Historic Places
 - policies related to conserving heritage buildings, sites or structures and areas.
 - proposed changes or recommended changes to municipal legislation to conserve heritage buildings, sites or structures and areas.
 - ways to increase public awareness and knowledge of heritage conservation issues, and if the Committee so wishes and if a budget is provided by City Council, provide education and awareness programs within the mandate of the MHAC, provided that the Administration is consulted prior to implementation of each program to ensure there is no duplication of services and that the proposed program supports the relevant policy.
 - any other matters relating to buildings, sites or structures and areas of architectural or historical significance.
 - buildings, sites or structures and artifacts owned by the City.
2. Provide advice to the City’s Administration with respect to approval of alterations to designated heritage property or property for which a notice of intention has been registered pursuant to Bylaw No. 8356, *The Heritage Property (Approval of Alterations) Bylaw, 2004*.
3. Prepare and update, in consultation with the Administration, a brochure and/or information on the City’s website describing the Committee’s mandate, membership, qualifications, recent activities, regular meeting schedule and how the public can contact the Committee.

Work Plan for 2024

The Committee at its meeting held on March 19, 2024, discussed relevant matters within the Committee's mandate to include in the 2024 work plan.

In 2024, Committee will:

1. Review Heritage Policies and Plan
 - Continual support and prioritize with the Administration. Potential to support on targeted research.
2. Funding for the of Heritage Conservation Program
 - Work with Administration on Securing Additional Funding for the Heritage Conservation Program.
 - Support. Research on external grants and programs could be undertaken.
 - Research for other potential sources of Heritage Conservation funding
 - Support and prioritize with the Administration. Potential to support on targeted research.
3. Explore best practices around tangible and intangible heritage of other cities.
 - Support and prioritize with the Administration. Potential to support on targeted research.
4. Continue to explore having more properties designated.
 - Process to be created when approaching properties that aren't designated.
 - Lead in a process creation and could prioritize properties for further conversations and support Administration in the conversations.
5. Indigenous Heritage
 - Work with the Administration with continual teachings and learnings.
6. Heritage elements in the downtown area.
 - Work with City Archives to identify significant elements to gain knowledge of the area.
7. Heritage Awards Program – The Future
 - Review and recommend the future steps to the Heritage Awards Program.

Yours truly,



For: Stevie Horn
Chair
Municipal Heritage Advisory Committee

2024 Work Plan Overview

Municipal Heritage Advisory Committee

Top 7 Priorities

1. Review Heritage Policies and Plan

- Continual support and prioritize with the Administration. Potential to support on targeted research.

2. Funding for the of Heritage Conservation Program

- Work with Administration on Securing Additional Funding for the Heritage Conservation Program.
 - Support. Research on external grants and programs could be undertaken.
- Research for other potential sources of Heritage Conservation funding
 - Support and prioritize with the Administration. Potential to support on targeted research.

3. Explore best practices around tangible and intangible heritage of other cities.

- Support and prioritize with the Administration. Potential to support on targeted research.

4. Continue to explore having more properties designated.

- Process to be created when approaching properties that aren't designated.
 - Lead in a process creation and could prioritize properties for further conversations and support Administration in the conversations.

5. Indigenous Heritage

- Work with the Administration with continual teachings and learnings.

6. Heritage elements in the downtown area.

- Work with City Archives to identify significant elements to gain knowledge of the area.

7. Heritage Awards Program – The Future

- Review and recommend the future steps to the Heritage Awards Program.

Work Plan Discussion Details

Work Plan Item	Description	Subcommittee Assignment	Month to be discussed
Best practices around tangible and intangible heritage of other cities		Intangible Heritage Subcommittee	
Review Heritage Policies and Plan		Policy and Planning Subcommittee	
Indigenous Heritage	Continual teachings and learnings on heritage with collaboratively working with the Administration.	Keep front of mind when conducting committee work.	
More properties designated	Process to be created when approaching properties	Education and Awareness Subcommittee / Policy and Planning Subcommittee	
Funding for the of Heritage Conservation Program		Policy and Planning Subcommittee	
Heritage elements in the downtown area	Work with City Archives to identify significant elements to gain knowledge of the area.	Education and awareness. Possible new subcommittee for focus.	
Heritage Awards Program – The Future	Find events that provide heritage related awards and evaluate the program for 2025.	Events Subcommittee	

MUNICIPAL HERITAGE ADVISORY COMMITTEE - 2024 BUDGET - \$17,900						
DATE	DESCRIPTION	DEBIT	CREDIT	DB-CR	TOTAL SPENT	BUDGET REMAINING
	Beginning Balance			17,900		
Heritage Awards				\$9,200.00		
			0			
			0			
	Expenditures - Heritage Awards				\$0.00	\$9,200.00
Open Doors Event				\$2,500.00		
	Expenditures - Open Doors Event				\$0.00	\$2,500.00
Membership Fees				\$200.00		
2/7/2024	Heritage Saskatchewan - Membership Fee	\$52.50	\$0.00	\$52.50		
2/7/2024	Saskatoon Heritage Society - 2024 Membership	\$30.00	\$0.00	\$30.00		
	Expenditures - Memberships				\$82.50	\$117.50
Heritage Festival				\$300.00		
7-Feb	Heritage Festival Registration	\$60.00	\$0.00	\$60.00		
	Expenditures - Heritage Festival				\$60.00	\$240.00
Research and Education				\$5,700.00		
	Expenditures - Research and Education				\$0.00	\$5,700.00
Total Overall Spent					\$142.50	
Total Overall Budget Remaining						\$17,757.50