



**PUBLIC AGENDA
SASKATOON ENVIRONMENTAL
ADVISORY COMMITTEE**

Friday, January 24, 2025, 11:30 a.m. - 1:30 p.m.

Committee Room E, Ground Floor, City Hall

Committee Members:

**Diane Bentley, Public
Manvi Ghai, Public
Darren Hill, Saskatchewan Health Authority
Ian Judd-Henrey, Public
Danielle Kehler, Public
Erica Maier, Meewasin Valley Authority
Terry Neefs, Public
Palash Sanyal, Public
Angela Spence, Public
Robin Steeg, Public
Colleen Steele, Public
Siobhan Takala, Public**

Other Attendees:

**Councillor Kathryn MacDonald
Metering & Sustainable Electricity Manager, Jose Cheruvallath
Director of Building Standards, Kara Fagnou
Environment Projects and Protection Manager, Dan Gauthier
Senior Planner, Planning & Development, Lars Ketilson
Senior Transportation Engineer, Justine Marcoux
Director of Sustainability, Jeanna South**

Submissions providing comments and/or requesting to speak will be accepted for public meetings using the online form at saskatoon.ca/writetocouncil. If your submission includes a request to speak, you will be contacted by a representative from the City Clerk's Office with further information. **Submissions will be accepted no later than 5:00 p.m. on the Monday the week of the meeting.**

Pages

1. CALL TO ORDER

The Committee Assistant will call the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis People and confirm roll call.

1.1 Committee Orientation [CK 175-9]

The Committee Assistant will provide an overview of the Committee process.

Recommendation

That the information be received.

1.2 2024 Membership - Saskatoon Environmental Advisory Committee [CK 175-9]

City Council, at its Regular Business meeting held on December 18, 2024, adopted a recommendation of its Governance and Priorities Committee that the following be (re)appointed to the Saskatoon Environmental Advisory Committee for the terms indicated.

(Re)appointed to the end of 2026:

- Darren Hill, Saskatchewan Health Authority
- Manvi Ghai, Public
- Ian Judd-Henrey, Public
- Colleen Steele, Public
- Siobhan Takala, Public

Recommendation

That the information be received.

1.3 Appointment of Chair and Vice-Chair [CK 175-9]

The Committee is requested to appoint a Chair and Vice-Chair for 2025. Angela Spence was Chair and John Paul Wasan and Vice-Chair for 2024.

Recommendation

That the Committee appoint a Chair and Vice-Chair for 2025.

1.4 2025 Meeting Dates

The meeting dates for 2025 are as follows:

- January 24
- February 21
- March 21
- April 25

- May 16
- June 20
- September 19
- October 17
- November 21

Recommendation

That the information be received.

2. CONFIRMATION OF AGENDA

Recommendation

That the agenda be confirmed as presented.

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES [CK 175-9-1]

6 - 9

Recommendation

That the minutes of the Saskatoon Environmental Advisory Committee meeting held on November 29, 2024, be approved.

5. UNFINISHED BUSINESS

6. COMMUNICATIONS

6.1 Environmental Grant Program - Adjudication Committee Member [CK 225-4-3]

10 - 10

A request for a Committee member to sit on the Environmental Grant Program - Adjudication Committee is provided. Administration will be in attendance to speak to the matter.

Recommendation

That the Committee provide direction.

7. VERBAL UPDATES

7.1 REPORT OF THE CHAIR [CK 175-9]

This is a standing item on the agenda to provide the Chair an opportunity to update on their activities since the last meeting.

Recommendation

That the information be received.

7.2 COMMITTEE OR RESOURCE MEMBER UPDATE [CK 175-9]

This is a standing item on the agenda to provide an opportunity for a Committee or Resource member to update on issues, trends, events, etc. that pertain to the Committee's mandate.

7.3 SUBCOMMITTEE UPDATES [CK 375-4]

This is a standing item to provide an opportunity for the Subcommittee to report back on referred matters.

7.3.1 Education Subcommittee

7.3.2 Water Conservation and Quality Management Subcommittee

8. SUBCOMMITTEE MEMBERSHIP [CK 225-83]

An advisory committee may form subcommittees and working group within its membership as necessary to address specific issues within its mandate. Subcommittees shall draw upon voting members of the Committee.

The Committee currently has two Subcommittees:

- Education Subcommittee
- Water Conservation and Quality Management Subcommittee

The Committee is requested to determine if the subcommittees are required and to appoint members for the subcommittees for 2025.

Recommendation

That the Committee provide direction.

9. REFERRALS FROM COUNCIL OR COMMITTEE

10. WORK PLAN CONSIDERATION

10.1 WORK PLAN AND REFERRALS TO STANDING POLICY COMMITTEE [CK 175-9]

11 - 13

This is a standing item on the agenda for the Committee, and/or any Subcommittee, to provide updates regarding items on its Work Plan and any matters being referred to the Standing Policy Committee for consideration.

As stated in the Terms of Reference, the Committee shall submit a work plan for the upcoming year to City Council, through the Standing Policy Committee on Environment Utilities and Corporate Services.

The 2024 Work Plan is provided for the Committee's information.

The 2025 Work Plan will be discussed at the meeting.

Recommendation

That the Saskatoon Environmental Advisory Committee draft its Work Plan for 2025, for submission to City Council through the Standing Policy Committee on Environment, Utilities and Corporate Services by March 31, 2025.

11. BUDGET - STATEMENT OF EXPENDITURES FOR 2025 [CK 1704-5]

14 - 14

The 2024 year end budget is provided. The 2025 approved budget is \$7,800.00.

The 2024 distribution was as follows:

- Education - \$7,000.00
- Training - \$800.00

The Committee is requested to review the budget and provide the 2025 distribution.

Recommendation

That the Committee provide direction.

12. ADJOURNMENT



PUBLIC MINUTES

SASKATOON ENVIRONMENTAL ADVISORY COMMITTEE

November 29, 2024, 11:30 a.m.

Committee Room E, Ground Floor, City Hall

PRESENT: Angela Spence, Public, Chair, via teleconference
Diane Bentley, Public, A/Chair
Manvi Ghai, Public, via teleconference
Carmen Gilmore, Public
Erica Maier, Meewasin Valley Authority
Terry Neefs, Public
Palash Sanyal, Public, via teleconference
Matthew Shumaker, Saskatchewan Health Authority

ABSENT: Danielle Kehler, Public
Robin Steeg, Public

ALSO PRESENT: Environment Projects and Protection Manager, Dan Gauthier
Senior Planner, Planning & Development, Lars Ketilson
Director of Transportation, Jay Magus
Director of Sustainability, Jeanna South
Committee Assistant Heather Janzen

1. CALL TO ORDER

The A/Chair called the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis People and confirmed roll call.

It was noted that Chair Spence was online, therefore, unable to Chair the meeting. Committee member Diane Bentley was acting Chair.

2. CONFIRMATION OF AGENDA

Moved By: M. Shumaker

That the agenda be confirmed as presented.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. ADOPTION OF MINUTES [CK 175-9-1]

Moved By: C. Gilmore

That the minutes of the Saskatoon Environmental Advisory Committee meeting held on September 20, 2024, be approved.

CARRIED

5. COMMUNICATIONS

5.1 SOS Trees Coalition

A letter from Linda Moskalyk, SOS Trees Coalition, was provided regarding a funding request.

The Committee discussed the funding request and a progress report for the project. Director of Sustainability South responded to questions of the Committee.

Moved By: C. Gilmore

That the Saskatoon Environmental Advisory Committee approve the funding request from SOS Trees Coalition in the amount of \$4,000.00, with the understanding that SOS Trees Coalition provide a progress report and an annual report for the year 2025 and that they are in compliance with the City of Saskatoon regulations.

CARRIED

5.2 Saskatoon Public Schools

A letter from Samantha Gunn, Saskatoon Public Schools, dated October 18, 2024, was provided regarding a funding request.

The Committee discussed the funding request, the weekly pickup cost, composting at all schools, and the long-term plan for the program. Director of Sustainability South, Environment Projects and Protection Manager Gauthier responded to questions of the Committee regarding bylaw requirements and residential organics.

Moved By: C. Gilmore

That the Saskatoon Environmental Advisory Committee approve the funding request from Saskatoon Public Schools in the amount of \$3,360.00 with the expectation that Saskatoon Public Schools report back to the Committee with an update on the program and a comparative cost analysis.

CARRIED

6. UNFINISHED BUSINESS

7. VERBAL UPDATES

7.1 REPORT OF THE CHAIR [CK 175-9]

This is a standing item on the agenda to provide the Chair an opportunity to update on their activities since the last meeting.

No update was provided.

7.2 COMMITTEE OR RESOURCE MEMBER UPDATE [CK 175-9]

This is a standing item on the agenda to provide an opportunity for a Committee or Resource member to update on issues, trends, events, etc. that pertain to the Committee's mandate.

7.3 SUBCOMMITTEE UPDATES [CK 375-4]

This is a standing item to provide an opportunity for the Subcommittee to report back on referred matters.

7.3.1 Education Subcommittee

No update was provided.

7.3.2 Water Conservation and Quality Management Subcommittee

No update was provided.

8. REFERRALS FROM COUNCIL OR COMMITTEE

9. WORK PLAN CONSIDERATION

9.1 WORK PLAN AND REFERRALS TO STANDING POLICY COMMITTEE [CK 175-9]

This is a standing item on the agenda for the Committee, and/or any Subcommittee, to provide updates regarding items on its Work Plan and

any matters being referred to the Standing Policy Committee for consideration.

10. ANNUAL REPORT

In accordance with the Committee's Terms of Reference, it shall submit an annual report outlining the year's accomplishments and a work plan for the upcoming year.

The Committee discussed the draft 2024 Annual Report, which was provided.

Moved By: T. Neefs

That the Saskatoon Environmental Advisory Committee approve its 2024 Annual Report for submission to City Council through the Standing Policy Committee on Environmental, Utilities & Corporate Services.

CARRIED

11. BUDGET - STATEMENT OF EXPENDITURES FOR 2024 [CK 1704-5]

The current Statement of Expenditures was provided for the Committee's information.

The Committee discussed their 2025 budget and funding initiatives.

Moved By: C. Gilmore

That the information be received.

CARRIED

12. ADJOURNMENT

The meeting adjourned at 12:19 p.m.

D. Bentley, A/Chair

H. Janzen, Committee Assistant

Environmental Grant Program – Adjudication Committee Member

The Environmental Grant is offered to Saskatoon based non-profit organizations. These organizations can apply for up to \$10,000 to:

- protect or enhance Saskatoon’s green network;
- improve energy and water efficiencies;
- increase awareness and protection of our water resources;
- reduce the amount of waste going to landfills;
- provide stewardship, education and/or enhancements to the green network;
- encourage active transportation; and
- provide learning opportunities that support the City's environmental goals.

The grant funds are reviewed and distributed by three committee members; one from the Sustainability, one from Transportation, and one from Saskatoon Environmental Advisory Council (SEAC). We are looking for a volunteer from SEAC to be on the committee for 2025. The committee members will evaluate each application based on community need, the impact and effectiveness of the project or program, volunteer involvement, and the overall quality of the application.

Role of the Reviewer:

- 1) Review and rate applications online between February 10th and 18st based on evaluation criteria.
- 2) Attend a two hour meeting on Thursday February 20th to work with other panel members to distribute and confirm funds for applicants. The committee member should also be familiar with the Environmental Cash Grant Guidelines before reviewing applications.

If there are any questions, please contact Sarah Timmons at sarah.timmons@saskatoon.ca

SEAC 2024 WORK PLAN

Deputy City Clerk, Standing Policy Committee on Environment, Utilities and Corporate Services

Re: 2024 Work Plan – Saskatoon Environmental Advisory Committee (File No. CK. 175-9)

Work Plan for 2024

In 2024 SEAC will do the following, aligned with the City of Saskatoon strategic plan:

1. Environmental Leadership

- Encourage City Council to take a proficient proactive stance in Municipal issues relating to environment and sustainability applicable to the City size.
- Continue to advise City Council in the implementation of the Low Emissions Community Plan and the Corporate Climate Adaptation Strategy, including renewable energy such as solar and supporting infrastructure.
- Consideration of climate resilience infrastructure (landfills, utilities, etc.).
- Advise City Council on environmental best practices.
- Continue to advise City Council on Waste Reduction and Diversion, including Green Bin and organics programs.
- Advise City Council on water conservation and quality management (request an update on the water conservation strategy and the smart metering system).
- Continue to advise City Council in their adoption and implementation of the Triple Bottom Line Policy.
- Advise City Council in the sustainable development of new facilities, such as the new central library.
- Instituting change is difficult and changing behavior even more so. It requires clear, concise, consistent communication. SEAC will encourage and assist city council in developing a broadcast environmental communication platform to inform, educate and engage all citizens in the merits of changing behaviors that help conserve and protect any and all facets of the environment.

2. Sustainable Growth

- Stay informed on all components of the Plan for Growth and encourage City Council to ensure it is environmentally sustainable.
- Advise on the alignment of building and construction standards with waste, water, transportation, and emissions reduction goals with the upcoming Federal building code update.
- Advise on the protection of natural areas, including the Swales, through initiatives such as the Natural Areas Policy, the Green Infrastructure Strategy, and the Natural Capital Asset Valuation program.
- Provide feedback on the Natural Areas Policy management plans for the Small Swale and Richard St. Barbe areas.
- Provide feedback on management of the current park spaces on naturalizing the areas and adding diverse vegetation.
- Advise City Council on development of the National Urban Park.

3. Moving Around Sustainably

- Continue to support the development of a Bus Rapid Transit system and implementation of the Active Transportation Plan, which are critical components of the Saskatoon Low Emissions Community Plan.
- Continue to advise on alternative transportation methods such as development of the electric scooter program.
- Advise on accessibility for sustainable systems.

4. Quality of Life

Sustainability and Health

- Advise City Council on food security and community garden programs.
- Advise City Council on implications of climate change on community health and well-being.
- Research Planetary boundary – if 6 of 9 boundaries have been crossed, what will that mean for the City.
- Advise City Council on sustainability metrics reporting.
- Advise City Council on noise/light/air pollution mitigation.

Community Engagement

- Continue to support community and education initiatives, such as the Student Action for a Sustainable Future program.
- Support the Environmental Cash Grants program.
- Encourage community groups to attend SEAC meetings.
- Arrange for training opportunities in the meetings (i.e., Meewasin presentation, etc.).
- Maintain our education-based social media programming including information on the following:
 - Emergency preparedness checklist (storm, fire, water)
 - Water restrictions during a drought
 - Turning lawns to gardens and xeriscape.

SASKATOON ENVIRONMENTAL ADVISORY COMMITTEE - 2024 BUDGET - \$7,800.00								
DATE	NUMBER	DESCRIPTION	DEBIT	CREDIT	BALANCE	GL	TOTAL SPENT	BUDGET REMAINING
		Beginning Balance						\$7,800.00
July 11, 2024		Instagram Post	\$6.29				\$6.29	\$7,793.71
July 14, 2024		Instagram Post	\$11.55				\$11.55	\$7,782.16
July 15, 2024		Instagram Post	\$4.99				\$4.99	\$7,777.17
September 5, 2024		Instagram Post	\$0.24				\$0.24	\$7,776.93
September 5, 2024		Instagram Post	\$1.00				\$1.00	\$7,775.93
November 29, 2024		Saskatoon Public Schools	\$3,360.00				\$3,360.00	\$4,415.93
November 29, 2024		SOS Trees Soalition	4,000.00				4,000.00	415.93

2023 Budget		
SASF Program funding for 2023/2024		3,600.00
SES funding for Living Cities Project		4,200.00
2023 Total		\$7,800.00
2023 Forecasted Variance		\$7,800.00
2023 Actuals		\$7,800.00
2023 Budget		\$7,800.00
2023 Variance		\$0.00