



PUBLIC AGENDA PUBLIC ART ADVISORY COMMITTEE

Friday, January 17, 2025, 2:30 p.m. - 4:30 p.m.
Committee Room E, Ground Floor, City Hall

Committee Members

Müveddet Al-Katib, Public
Kehan Fu, Public
Carmen Gilmore, Public
James Hawn, Public
Sabrina Kehoe, Public
Ella Dawn McGeough, Public

Other Attendees

Councillor Kathryn MacDonald
Public Art Consultant Henry Lau

Submissions providing comments and/or requesting to speak will be accepted for public meetings using the online form at saskatoon.ca/writetocouncil. If your submission includes a request to speak, you will be contacted by a representative from the City Clerk's Office with further information. **Submissions will be accepted no later than 5:00 p.m. on the Monday the week of the meeting.**

Pages

1. CALL TO ORDER

The Committee Assistant will call the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis People and confirm roll call.

1.1 COMMITTEE ORIENTATION

- **Advisory Committees**
 - The Committee Assistant will provide an overview of the committee process.
- **Public Art Program**
 - The Community Consultant will provided a presentation on the Public Art Program.

Recommendation

That the information be received.

1.2 2025 Membership - Public Art Advisory Committee

City Council, at its Regular Business meeting held on December 18, 2024, adopted a recommendation of its Governance and Priorities Committee that the following be (re)appointed to the Public Art Advisory Committee for the terms indicated:

(Re)appointed to the end of 2026:

- Muveddet Al-Katib
- Kehan Fu
- James Hawn
- Carmen Gilmore
- Sabrina Kehoe
- Ella Dawn McGeough

Recommendation

That the information be received.

1.3 Appointment of Chair and Vice Chair

The Committee is requested to appoint a Chair and Vice-Chair for 2025. James Hawn was Chair and Brendan Copestake was Vice Chair for 2024.

Recommendation

That the Public Art Advisory Committee appoint a Chair and Vice-Chair for 2025.

1.4 2025 Meeting Dates

The meeting dates for 2025 are as follows:

- January 17
- February 14
- March 14
- April 11

- May 9
- June 13
- September 12
- October 10
- November 14

Recommendation

That the information be received.

2. CONFIRMATION OF AGENDA

Recommendation

That the agenda be confirmed as presented.

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES [CK 175-58-1]

6 - 9

Recommendation

That the minutes of the Public Art Advisory Committee meeting held on September 13, 2024 be adopted.

5. UNFINISHED BUSINESS

6. VERBAL UPDATES

6.1 REPORT OF THE CHAIR

This is a standing item on the agenda to provide an opportunity for the Chair to provide a verbal update on his/her activities since the last meeting.

6.2 COMMITTEE OR RESOURCE MEMBER UPDATE

6.3 SUBCOMMITTEE UPDATE

This is an opportunity for the subcommittees to update the Committee.

6.3.1 Professional Development Subcommittee

6.3.2 Public Education Subcommittee

6.3.3 Events Subcommittee

A verbal update will be provided on the following:

- Proposal of 2025 Educational Events for PAAC

Recommendation

That the information be received.

7. REFERRALS FROM COUNCIL OR COMMITTEE

8. ANNUAL REPORT CONSIDERATION

10 - 15

In accordance with the Committee's Terms of Reference, it shall submit an annual report outlining the previous year's accomplishments.

As stated in the Terms of Reference, the Committee shall submit an annual report, in the prescribed form, outlining the previous year's accomplishments, to City Council through the Standing Policy Committee on Planning, Development and Community Services.

This report shall be submitted by March 31, 2024 and serve to demonstrate how the Committee remains relevant and current.

A draft copy of the 2024 Annual Report is provided for review.

Recommendation

That the Public Art Advisory Committee approve its 2024 Annual Report for submission to City Council through the Standing Policy Committee on Planning, Development and Community Services by March 31, 2024.

9. WORK PLAN CONSIDERATION

16 - 16

In accordance with the Committee's Terms of Reference, it shall submit an annual report outlining the previous year's accomplishments and a work plan for the upcoming year.

As stated in the Terms of Reference, the Committee shall submit a work plan for the upcoming year to City Council, through the Standing Policy Committee on Planning, Development and Community Services.

The 2024 work plan is provided for the Committee's information.

The 2025 work plan will be discussed at this meeting.

Recommendation

That the Public Art Advisory Committee draft its Work Plan for 2025, for submission to City Council through the Standing Policy Committee on Planning, Development and Community Services by March 31, 2025.

9.1 Work Plan and Referrals to Standing Policy Committee

This is a standing item on the agenda for the Committee, and/or any subcommittees, to provide updates regarding items on its work plan and any matters being referred to the Standing Policy Committee for consideration.

10. Subcommittee Membership

An Advisory Committee may form subcommittees and working groups within its membership as necessary to address specific issues within its mandate. Subcommittees shall draw upon voting members of the Committee.

The Committee currently has three subcommittees:

- Public Education Subcommittee - established to create materials to educate Saskatoon on the Committee.
- Professional Development Subcommittee - established to research professional development opportunities for members.
- Events Subcommittee - established to assist in the planning of the future educational events and workshops.

The Committee is requested to determine if a subcommittee is required and to appoint members to the Subcommittees for 2025.

Recommendation

That the Committee provide direction.

11. BUDGET

17 - 17

The 2024 year end budget is provided. The 2025 approved budget is \$10,000.00.

The 2024 distribution was as follows:

- Public Education - \$5000
- Member Development - \$5000

The Committee is requested to review the budget and provide the 2025 distribution.

Recommendation

That the Committee provide direction.

12. ADJOURNMENT



PUBLIC MINUTES

PUBLIC ART ADVISORY COMMITTEE

**Friday, September 13, 2024, 2:30 p.m.
Council Chamber, City Hall**

PRESENT: James Hawn, Public, Chair
Brendan Copestake, Public, Vice-Chair
Müveddet Al-Katib, Public
Kehan Fu, Public
Lia Storey-Gamble, Public

ABSENT: Ritesh Mistry, Public
Obii Udemgba, Public

ALSO PRESENT: Councillor Mairin Loewen
Public Art Consultant Henry Lau
Committee Assistant Holly Thompson

1. CALL TO ORDER

The Chair called the meeting to order on Treaty 6 Territory and the Traditional Homeland of the Métis People and confirmed roll call.

2. CONFIRMATION OF AGENDA

Moved By: M. Al-Katib

That the agenda be confirmed as presented.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. ADOPTION OF MINUTES

Moved By: L. Storey-Gamble

That the minutes of the Public Art Advisory Committee regular meeting held on June 14, 2024 and the special meeting minutes from August 16, 2024, be adopted.

CARRIED

5. UNFINISHED BUSINESS

6. VERBAL UPDATES

6.1 REPORT OF THE CHAIR

This is a standing item on the agenda to provide an opportunity for the Chair to provide a verbal update on his/her activities since the last meeting.

No update was provided.

6.2 COMMITTEE OR RESOURCE MEMBER UPDATE

6.3 SUBCOMMITTEE UPDATE

This is an opportunity for the subcommittees to update the Committee.

6.3.1 Professional Development Subcommittee

No update was provided.

6.3.2 Public Education Subcommittee

Nuit Blanche Educational Booth and Workshop Update

Brendan Copestake along with Kehan Fu provided an update as to the status of event marketing materials. It was agreed that Kehan Fu would create the materials and provide a copy for committee review and approval prior to printing. A date has not been set for the educational workshop. Community Consultant Lau advised the Committee he was available to assist in the workshop presentation.

The Committee discussed the marketing materials budget and approved a budget of \$1500 for the materials for Nuit Blanche table and workshop.

Furthermore, the Committee agreed to create an Events Subcommittee to assist in the planning of the future educational events and workshops to which the Committee approves. A

proposal of future events that fall within Committee mandate was to be provided for the January 2025 agenda for consideration.

Moved By: M. Al-Katib

That a budget up to \$1500 be allocated to the marketing materials for the Nuit Blanche event and workshop.

CARRIED

Moved By: L. Storey-Gamble

That an Events Subcommittee be created to assist in the planning of the future educational events and workshops.

CARRIED

Moved By: B. Copestake

That a proposal be submitted for the January 2025 meeting detailing possible educational future events that fall within the Committee's mandate.

CARRIED

7. REFERRALS FROM COUNCIL OR COMMITTEE

8. WORK PLAN CONSIDERATION

In accordance with the Committee's Terms of Reference, it shall submit an annual report outlining the previous year's accomplishments and a work plan for the upcoming year.

8.1 WORK PLAN - UPDATES AND REFERRALS TO STANDING POLICY COMMITTEE

This is a standing item on the agenda for the Committee, and/or any subcommittees, to provide updates regarding items on its work plan and any matters being referred to the Standing Policy Committee for consideration.

In 2024, the Committee will focus on:

- *Adjudication of public art*

- *Education of artists and the community of the City's Public Art Program*

No update was provided.

9. BUDGET

Attached was a current Statement of Expenditures for the Committee's information.

The Committee reviewed the current Statement of Expenditures.

Moved By: K. Fu

That the information be received.

CARRIED

10. ADJOURNMENT

The meeting adjourned at 3:31 p.m.

J. Hawn, Chair

January 6, 2025

Deputy City Clerk, SPC on Planning, Development and Community Services

Re: 2024 Annual Report – Public Art Advisory Committee [ADV2025-0103]

The mandate and function of the Public Art Advisory Committee is to:

1. Adjudicate and approve works of art and the placement of public art on behalf of City Council and the Administration for placement in open space, civic facilities and other City-owned property (with the exception of the Remai Modern Art Gallery), in accordance with Policy No. C10-025, Public Art Policy.
2. Provide advice to City Council on the:
 - purchase and donation of works of art
 - revision or development of any City policies regarding public art, memorials or commemorations
3. Provide advice to the Administration concerning the de-accessioning of artworks.
4. Educate artists and community groups regarding the City's Public Art Program.
5. Review location for appropriateness for memorials or commemorations, appoint members to the Commemorative Review Committee, and review and comment on artistic merit of a proposed commemorative work or proposed memorial in accordance with Policy C09-038, *Commemorations and Monuments Policy*.
6. Consider the Calls to Action of the Truth and Reconciliation Commission in adjudicating, approving and placing works of public art or commemorations or memorials on behalf of City Council.

Committee Membership

Membership on the Committee for the year 2024 was as follows:

Members

- Müveddet Al-Katib
- Brendan Copestake
- Kehan Fu
- James Hawn
- Ritesh Mistry
- Lia Storey-Gamble
- Obii Udemgba
- One vacancy (First Nation or Métis community representative)

Resource Members

- Councillor Mairin Loewen
- Public Art Consultant Henry Lau

Work Plan Goals and Accomplishments

The work plan goals of the Committee in 2024 were as follows:

- Adjudication of public art
- Education of artists and the community of the City’s Public Art Program.

In 2024, there were not adjudication of public art.

The Advisory Committee, in September of 2024, partnered with Nuit Blanche Saskatoon to have an educational table at the event providing information on the public art program and to co-host an educational workshop.

In addition, Appendix 1 provides a summary of key topics and resolutions by meeting, and Appendix 2 provides a summary of 2024 expenditures.

2024 Reports and Communications

Matters Referred by SPC or City Council

1. [Kelsey Ford - Nuit Blanche Saskatoon - Exploring a Partnership with Public Art Advisory Committee for Public Art Outreach and Engagement \[PDCS2024-0202\]](#)
– SPC on Planning Development and Community Services
 - *Considered March 8, 2024*

Reports/Recommendations Submitted to City Council:

There were no matters submitted to City Council

Reports/Recommendations Submitted to the Standing Policy Committee on Planning, Development and Community Services:

1. Report – [2024 Work Plan – Public Art Advisory Committee \[ADV2024-0304\]](#) – April 3, 2024, SPC on PDCS meeting.

“That the Standing Policy Committee on Planning, Development and Community Services recommend that the 2024 Work Plan for the Public Art Advisory Committee be forwarded to City Council for information.”

Communication by Committee Representatives (Chair, Vice-Chair, or designate) to the local media:

There were no matters communicated by Chair, Vice-Chair or designate to the local media for 2024.

ATTACHMENTS

1. Appendix 1 – 2024 Meeting Summary
2. Appendix 2 – 2024 Expenditures

Yours truly,

James Hawn
Chair
Public Art Advisory Committee

Appendix 1 – 2024 Meeting Summary – Key Topics and Resolutions

Meeting	Summary – Key Topics and Resolutions
January	<ul style="list-style-type: none"> • James Hawn was appointed as Chair, and Brendan Copestake was appointed as Vice-Chair for 2024 • Committee members received an orientation. • Updates from Administration deferred to February meeting • The Committee annual report was discussed, as well as subcommittee memberships. • The Committee budget allocation was discussed.
February	<ul style="list-style-type: none"> • Committee received a verbal update from the Chair. • Committee received verbal update from Arts and Culture Consultant on the following: <ul style="list-style-type: none"> ○ Placemaker plinth leases ○ February 25, 2024 gathering at Persephone Theatre ○ Bus rapid transit public art project and possible timeline for 2024 ○ Recovery Park art installation • Two subcommittees were created – Public Education and Professional Development. • The Terms of Reference of the Committee was discussed. • In-camera discussion held on the Placemaker Artwork Evaluation
March	<ul style="list-style-type: none"> • Committee received a verbal update from the Chair. • Committee received verbal update from Culture and Inclusion Manager on the following: <ul style="list-style-type: none"> ○ Recovery Park Project • Referral from SPC on PDCS - Kelsey Ford - Nuit Blanche Saskatoon - Exploring a Partnership with Public Art Advisory Committee for Public Art Outreach and Engagement • Subcommittee Committees was discussed.
April	<p>Cancelled – insufficient agenda items.</p>

<p>May</p>	<ul style="list-style-type: none"> • Committee received a verbal update from the Chair. • Committee received verbal update from Manager of Community Development on the following: <ul style="list-style-type: none"> ○ Staffing Update ○ Oskāyak High School Community Art Project Cancellation • Committee received verbal update from Arts and Grants Consultant on the following: <ul style="list-style-type: none"> ○ LeuWebb Presentation on Sidewalk Stamps ○ Artist Mentorship Update • Meeting dates were discussed. A regular scheduled meeting will be held on November 15th
<p>June</p>	<ul style="list-style-type: none"> • Public Art Consultant Lau joined the Committee as a resource member. • Committee received verbal updates from Public Art Consultant Lau regarding: <ul style="list-style-type: none"> ○ LeuWebb Bus Rapid Transit Shelter Paving Art Update ○ Recovery Park Public Art Project ○ Persephone Public Art ○ Saskatoon Public Art Map • Nuit Blanche Workshop was discussed verbally. A formal proposal was requested, and a special meeting was called due to timelines to consider the matter formally.
<p>August</p>	<p>Special Meeting</p> <ul style="list-style-type: none"> • Nuit Blanche Workshop
<p>September</p>	<ul style="list-style-type: none"> • Public Education Subcommittee discussed the Nuit Blanche Workshop materials and budget request.

Appendix 2 – 2024 Expenditures

Date	Description	Amount
September 30, 2024	Nuit Blanche – Festival Partnership – Event Items	\$2,500.00
October 30, 2024	Nuit Blanche – Workshop	\$2,000.00
October 30, 2024	Educational Material for Nuit Blanche Event	\$212.00
	Total	\$4,712.00

2024 WORK PLAN

March 8, 2024

Attention: Deputy City Clerk, SPC on Planning, Development and Community Services

**Re: 2024 Work Plan – Public Art Advisory Committee
(ADV2024-0304)**

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4. Educate artists and community groups regarding the City's Public Art Program.
5. Review location for appropriateness for memorials or commemorations, appoint members to the Commemorative Review Committee, and review and comment on artistic merit of a proposed commemorative work or proposed memorial in accordance with Policy C09-038, *Commemorations and Monuments Policy*.
6. Consider the Calls to Action of the Truth and Reconciliation Commission in adjudicating, approving and placing works of public art or commemorations or memorials on behalf of City Council.

Work Plan for 2024

The Public Art Advisory Committee at its meetings held on February 9 and March 8, 2024, discussed relevant matters within the Committee's mandate to include in the 2024 work plan. In 2024, the Committee will focus on:

- Adjudication of public art
- Education of artists and the community of the City's Public Art Program

Yours truly,

James Hawn
Chair
Public Art Advisory Committee

**Public Art Advisory Committee
2024 EXPENDITURES**

\$10,000 Budget

City Clerk's Office	Total Spent	Budget Remaining
Education & Awareness	\$ 5,000.00	
Nuit Blanche - Festival Partnership - Event Items	\$ 2,500.00	\$ 2,500.00
Nuit Blanche - Workshop (October 2024)	\$ 2,000.00	\$ 500.00
Printed Materials - Nuit Blanche Workshop	\$212.00	\$288.00
Remaining Balance		288.00
Member Development/Travel, Conferences	\$ 5,000.00	
Remaining Balance		\$ 5,000.00
Budget Spent		\$ 4,712.00
Budget Remaining		\$ 5,288.00